Ministry of Transport, Highways and Urban Development
Road Development Authority

Employment Opportunity

Applications are hereby invited from eligible candidates to fill the vacancies for the post mentioned below at Road Development Authority.

S/No.	Designation	Salary Code	No. of Vacancies
			Permanent Basis
01	Director (HR General & Expressways)	HM 1-3	01
02	Teller	MA 1-2	100
03	Patrolling Crew Person	MA 1-2	31

❖ **Required Qualifications for External Candidates as per the SOR:**

1. **Director (HR General & Expressway)**

A Bachelor's Degree in the field of Human Resources Management/ Business Management/ Business Administration/ Public Administration/ Public Management/ Labour or any other field relevant to the subject area, which is recognized by the U.G.C.

AND

A Postgraduate Degree qualification (Master's) in the field of Human Resources Management/ Business Management/ Business Administration/ Public Administration/ Public Management/ Labour or any other field relevant to the subject area

WITH

Minimum of 14 years' experience at a "Managerial Level" in a corporation, Statutory Board/ Institution or a reputed private institution

- **Age Limits:** Should be not less than 35 years, and not more than 55 years.
- **Salary Scale:** HM 1-3: Rs.152,500 - 15 x 4,100 - 214,000/-

2. Teller
3. Patrolling Crew Person

Educational: Having passed the G.C.E. (O/L) examination in Six (06) subjects in one sitting with credit passes for four (04) subjects including,

i. Sinhala/ Tamil
ii. English Language
iii. Mathematics

AND

Having passed three (03) subjects (other than General Paper) at the G.C.E. (A/L) examination in the stream of Arts/ Commerce/ Science/ Technology as required to the respective post.

- **Age Limits:** Should be not less than 18 years and not more than 45 years.
- **Salary Scale:**MA 1-2:Rs.46,220 -10 x 540-7 x 630 -12 x 1,080 -12 x 1,280 - 84,350/-

❖ **Other :**

Every Applicant,

i. Should be a citizen of Sri Lanka.

ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.

iii. Should be of excellent moral character.

❖ **Submission of the Application:**

Duly completed applications along with educational (with degree transcript), professional qualifications and other supporting documents should be sent by registered post in a sealed envelope, with the name of the post clearly indicated on the top left-hand corner of the envelope, to reach the **Deputy Director General (HRM & Administration), Road Development Authority, "Maganeguma Mahamedura", No.216, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla** on or before **20.11.2026.**

❖ **General Conditions applicable to the post:**

- Employees' Provident Fund contribution by the Authority is 12% against 8% to be contributed by the Employees plus additional contribution of 3% towards Employees' Trust Fund.
- Applicants working in the Govt. Departments/ State Corporations/ Statutory Boards & Authorities should send their applications through the respective heads of the institution/ organization.

- Name, address and telephone numbers of two non-related referees should be stated in the application to obtain verifications of the applicant.

- Applications that are not properly filled in accordance with the given format and non-submission of photocopies of relevant certificates together with the application will be rejected.

- The required formal application is annexed herewith.

Eng. H.H.N.A.Hettiarachchi
Director General (A.D.)
Road Development Authority

Road Development Authority

Application for the Post of **Director (HR General & Expressways) – (HM 1-3)**
(for External Candidates)

1	Name with initials:				
2	Name in full:				
3	Gender: (Male/Female)				
4	Place of work:				
5	Date of Birth (Y/M/D):				
6	NIC Number:				
7	Permanent Address:				
8	Telephone Number	Official:		Mobile:	
9	E-Mail Address				

10. Basic Requirements:

10.1 - Degree Qualifications:

Title of the Degree	Name of the University	Local or Foreign	Effective date of Qualification

Note: A copy of the certificate should be attached.

10.2 - Postgraduate Degree Qualifications:

Title of the Master's Degree	Name of the University	Local or Foreign	Effective date of Qualification

Note: A copy of the certificate should be attached.

10.3 – Total Working Experiences/ Service Records (from higher position to lower position):

Organization	Position / Designation	Salary Code Approved by MSD	Period		No. of	
			From	To	Y	M

Note: A copy of the service certificates should be attached.

11. Other Qualifications:

S. No.	Degree / Master's/PGD/ Dip/Certificate	University/ Institution	Duration	Effective date of Qualification

Note: A copy of the certificates should be attached.

12. Non-related Referees :

i. Name -
Address -
Contact No. -

ii. Name -
Address -
Contact No. -

I certify that the above particulars furnished by me are true and correct.

....
Signature of Applicant Date

Director General,
RDA

Mr. / Mrs. ....., ... (Designation) has been working in our organization since ..... If he/she is selected for this post. He / She can be released from our organization.

....
Signature of the HOD Official Seal Date :

Road Development Authority

Application for the Post of

Teller (MA 1-2)

(for External Candidates)

1	Name with initials:				
2	Name in full:				
3	Gender: (Male/Female)				
4	Place of work:				
5	Date of Birth (Y/M/D):				
6	NIC Number:				
7	Permanent Address:				
8	Telephone Number	Official:		Mobile:	
9	E-Mail Address				

10. Basic Requirements:

10.1 - G.C.E. (O/L) Examination

Index No:			Year:		
#	Subject	Result	#	Subject	Result
01			06		
02			07		
03			08		
04			09		
05			10		

Note: A copy of the certificates should be attached.

10.2 - G.C.E. (A/L) Examination

Index No: ....., Year:		
#	Subject	Result
01		
02		
03		
04		

Note: A copy of the certificates should be attached.

10.3 - Total Working Experiences/ Service Records (from higher position to lower position):

Organization	Position / Designation	Salary Code (If Any)	Period		No. of	
			From	To	Y	M

Note: A copy of the service certificates should be attached.

11. Other Qualifications:

S. No.	Degree / Master's/PGD/ Dip/Certificate	University/ Institution	Duration	Effective date of Qualification

Note: A copy of the certificates should be attached.

I certify that the above particulars furnished by me are true and correct.

....

Signature of Applicant Date

Director General,
RDA

Mr. / Mrs. ....., ... (Designation) has been working in our organization since ..... If he/she is selected for this post. He / She can be released from our organization.

....

Signature of the HOD Official Seal Date :

Road Development Authority

Application for the Post of

Patrolling Crew Person (MA 1-2)

(for External Candidates)

1	Name with initials:					
2	Name in full:					
3	Gender: (Male/Female)					
4	Place of work:					
5	Date of Birth (Y/M/D):					
6	NIC Number:					
7	Permanent Address:					
8	Telephone Number	Official:		Mobile:		
9	E-Mail Address					

10. Basic Requirements:

10.1 - G.C.E. (O/L) Examination

Index No:			Year:		
#	Subject	Result	#	Subject	Result
01			06		
02			07		
03			08		
04			09		
05			10		

Note: A copy of the certificates should be attached.

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Index No: ....., Year:		
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Signature of Applicant Date

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RDA

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Signature of the HOD Official Seal Date :