

(For Government/ Semi Government Officers/ Outsiders)

Closing Date - 14.09.2026



Ministry of Transport, Highways and Urban Development

Applications are invited among the all Citizens of Sri Lanka including Government, Semi-Government officers for below positions of “Central Expressway Project - 04” and “Ruwanpura Expressway Project-Phase I”. These appointments will be subjected to the provisions of Management Services Circular No.02/2026 issued by the Ministry of Finance, Planning and Economic Development on 28.03.2026.

Name of the Project - Central Expressway Project - 04 (Over US \$ 200 million category)

No.	Designation Name	PS/ Salary Category according to the MSD Circular No.02/2026 & Salary Scales (Rs.)	Number of Vacancies
01	Project Director	A 400,000-2x15,000 430,000 - (initial step)	01
02	Deputy Project Director	B 370,000-2x10,000 390,000 - (initial step)	01
03	Chief Engineer	C 305,000-2x10,000 325,000 - (initial step)	03
04	Procurement Specialist	C 305,000-2x10,000 325,000 - (initial step)	01
05	Engineer	D - Engineer I 260,000-2x10,000 280,000 - (initial step) D - Engineer II 210,000-2x10,000 230,000 - (initial step) D - Engineer III 180,000-2x10,000 200,000 - (initial step)	06
06	Project Quantity Surveyor	D 260,000-2x10,000 280,000 - (initial step)	02
07	Accountant	D 1 260,000-2x10,000 280,000 - (initial step)	01

08	Project Internal Auditor	D 1 260,000-2x10,000 280,000 - (initial step)		01
09	ICT Officer	E 190,000-2x7,500 205,000 - (initial step)		01
10	Land Acquisition Officer	F 160,000 -2x7,500 175,000 – (initial step)		01
11	Environmental and Social Safeguard Officer			01
12	Resettlement Officer			01
13	Project Secretary			01
14	Accounts Officer			02
15	Technical Officer	F 160,000 -2x7,500 175,000 – (initial step)		04
16	Land Acquisition Assistant	*MN 2-2025 48,470-2x540 - (initial step) * MN 4-2025 53,060-2x800 - (initial step) MN 2-2025 48,470-2x540 - (initial step) PL 3-2025 42,780-2x490 - (initial step) PL 1 - 2025 40,000-2x450 - (initial step)	Supporting Staff (as per Section 3.2.3) * According to Schedule II of Public Administration Circular No. 10/2025, placed at the initial salary step & payments in terms of Schedule III.	02
17	Resettlement Assistant			02
18	Accounts Assistant			02
19	Management Assistant			08
20	Driver			08
21	Office Aide			03

Name of the Project - Ruwanpura Expressway Project - Phase 1
(Over US \$ 200 million category)

No.	Designation Name	PS/ Salary Category according to the MSD Circular No.02/2026 & Salary Scales (Rs.)	Number of Vacancies
01	Project Director	A 400,000-2x15,000 430,000 - (initial step)	01
02	Deputy Project Director	B 370,000-2x10,000 390,000 - (initial step)	01
03	Chief Engineer	C 305,000-2x10,000 325,000 - (initial step)	04
04	Procurement Specialist	C 305,000-2x10,000 325,000 - (initial step)	01
05	Environmental and Social Safeguard Specialist	C 305,000-2x10,000 325,000 - (initial step)	01
06	Quantity Surveyor	D 260,000-2x10,000 280,000 - (initial step)	02
07	Project Engineer	D - Engineer I 260,000-2x10,000 280,000 - (initial step)	08
		D - Engineer II 210,000-2x10,000 230,000 - (initial step)	
		D - Engineer III 180,000-2x10,000 200,000 - (initial step)	
08	Project Accountant	D 1 260,000-2x10,000 280,000 - (initial step)	01
09	Internal Auditor	D 1 260,000-2x10,000 280,000 - (initial step)	01
10	ICT Officer	E 190,000-2x7,500 205,000 - (initial step)	01
11	Land Acquisition Officer	F 160,000 -2x7,500 175,000 – (initial step)	01
12	Resettlement Officer		01
13	Project Secretary		01
14	Accounts Officer		01

15	Technical Officer	F 160,000 -2x7,500 175,000 – (initial step)		05
16	Land Acquisition Assistant	*MN 2-2025 48,470-2x540 - (initial step)	Supporting Staff (as per Section 3.2.3)	02
17	Resettlement Assistant			02
18	Accounts Assistant	* MN 4-2025 53,060-2x800 - (initial step)	* According to Schedule II of Public Administration Circular No. 10/2025, placed at the initial salary step & payments in terms of Schedule III.	02
19	Management Assistant	MN 2-2025 48,470-2x540 - (initial step)		08
20	Driver	PL 3-2025 42,780-2x490 - (initial step)		08
21	Office Aide	PL 1 - 2025 40,000-2x450 - (initial step)		03

Qualifications required for the post of Project Director (Category A)

According to the above-mentioned MSD Circular 02/2026, Annexure 01, Project Director (A) (Over US \$ 200 million category) basic qualifications are given below.

Minimum Qualifications & Experience [(01) or (02) below]

01.

- A successfully completed Bachelor's Degree in the relevant field

And

- A post Graduate Degree (Masters) in the relevant Field/ An Associate Membership/ A similar Professional Qualification obtained from a recognized professional body in the relevant field

With

- At least 12 years of experience in the relevant field at a managerial level, out of which 06 years should be at a Senior Managerial Level.

02.

- Corporate/ Fellow membership obtained from a recognized professional body in the relevant field

With

- At least 10 years of experience in the relevant field at a managerial level, out of which 05 years should be at a senior managerial level.

Note-

- **Relevant field for the post of Project Director means “Civil Engineering Field” and experience also should have in relevant field.**
-

Qualifications required for the post of Deputy Project Director (Category B)

According to the above-mentioned MSD Circular 02/2026, Annexure 01, Deputy Project Director (B) (Over US \$ 200 million category) basic qualifications are given below.

Minimum Qualifications & Experience [(01) or (02) or (03) below]

01.

- A successfully completed Bachelor's Degree in the relevant field

And

- A post Graduate Degree (Masters) in the relevant Field/ An Associate Membership/ A similar Professional Qualification obtained from a recognized professional body in the relevant field

With

- At least 11 years of experience in the relevant field at a managerial level, out of which 05 years should be at a Senior Managerial Level.

02.

- Corporate/ Fellow membership obtained from a recognized professional body in the relevant field

With

- At least 09 years of experience in the relevant field at a managerial level, out of which 04 years should be at a senior managerial level.

03.

- Class I officer of a government All-island Services or a similar status in the relevant field.

And

- A post Graduate Degree (Masters) qualification in the relevant Field/ An Associate Membership/ A similar Professional Qualification obtained from a recognized professional body in the relevant field.

With

- At least 04 years of experience in the Class I post or a similar status in the relevant field.

Note-

- **Relevant field for the post of Deputy Project Director means “Civil Engineering Field” and experience also should have in relevant field.**
-

Qualifications required for the post of Chief Engineer(Category C)

According to the above-mentioned MSD Circular 02/2026, Annexure 01, Chief Engineer (Category C) (Over US \$ 200 million category) basic qualifications are given below.

Minimum Qualifications & Experience [(01) or (02) or (03) below]

01.

- A successfully completed Bachelor’s Degree in the relevant field

And

- Associate Membership/ A similar Professional Qualification obtained from a recognized professional body in the relevant field

With

- At least 10 years of experience in the relevant field at a managerial level.

02.

- Corporate membership/ similar Professional Qualification obtained from a recognized professional body in the relevant field

With

- At least 08 years of experience in the relevant field at a managerial level.

03.

- Class I officer of a government All-island Services or a similar status in the relevant field.

And

- Associate Membership/ A similar Professional Qualification obtained from a recognized professional body in the relevant field

With

- At least 03 years of experience in the Class I post or a similar status in the relevant field.

Qualifications required for the post of Procurement Specialist, Environmental & Social Safeguard Specialist (Category C)

According to the above mentioned MSD Circular 02/2026, Annexure 01, Procurement Specialist, Environmental & Social Safeguard Specialist (Category C) (Over US \$ 200 million category) basic qualificaions are given below

Minimum Qualifications & Experience [(01) or (02) below]

01.

- A Bachelor's Degree in the relevant field.

And

- A Postgraduate Degree (Masters) Qualification in the relevant field/An Associate Membership or a similar professional qualification obtained from a recognized professional body in the relevant field.

With

- At least 10 years of experience in the relevant field at a managerial level.

02.

- Class I officer of a government All-island Services or a similar status in the relevant field.

And

- A Postgraduate Degree (Masters) qualification in the relevant field.

With

- At least 03 years of experience in the Class I post or a similar status in the relevant field.

Qualifications required for the post of Engineer and Project Quantity Surveyor (Category D)

According to the above mentioned MSD Circular 02/2026, Annexure 01, Engineer and Project Quantity Surveyor (Category D) (Over US \$ 200 million category) basic qualificaions are given below

1. Engineer (I)/Quantity Surveyor (Category D)

Minimum Qualifications & Experience [(01) or (02) below]

01.

- A Bachelor's Degree/ A qualification recognized by the University Grants Commission as an equivalent qualification to a degree in the relevant field.

And

- Associate Membership/ A similar professional qualification obtained from a recognized professional body in the relevant field.

With

- At least 07 years of experience in the relevant field.

02.

- Class II/III or above officer of a government All-Island Services or a similar status in the relevant field.

And

- At least 07 years of experience in Class II/III post or a similar status in the relevant field.

2. Engineer (II) (Category D)

Minimum Qualifications & Experience [(01) or (02) below]

01.

- A Bachelor's Degree/ A qualification recognized by the University Grants Commission as an equivalent qualification to a degree in the relevant field.

And

- Associate Membership/ A similar professional qualification obtained from a recognized professional body in the relevant field.

with

- At least 04 years of experience in the relevant field.

02.

- Class II/III or above officer of a government All-Island Services or a similar status in the relevant field.

With

- At least 05 years of experience in Class II/III post or a similar status in the relevant field.

3.Engineer (III) (Category D)

Minimum Qualifications & Experience [(01)]

01.

- A Bachelor's Degree/ A qualification recognized by the University Grants Commission as an equivalent qualification to a degree in the relevant field.

And

- Associate Membership/ A similar professional qualification obtained from a recognized professional body in the relevant field.

Qualifications required for the post of Accountant and Project Internal auditor (Category D 1)

According to the above mentioned MSD Circular 02/2026, Annexure 01, Accountant and Project Internal auditor (Category D 1) (Over US \$ 200 million category) basic qualificaions are given below

Minimum Qualifications & Experience [(01) or (02) or (03) below]

01.

- A Bachelor's Degree/ A qualification recognized by the University Grants Commission as an equivalent qualification to a degree in the relevant field.

And

- Passed the Licentiate II/Intermediate Examination/ Certificate II in Accounting and Business/Business Level Examination/ Corporate Level Examination or a higher examination of the Institute of Chartered Accountants or a similar professional qualification from a recognized professional body in the field.

With

- At least 07 years of post-qualifying experience in the relevant field.

02.

- Associate Membership/ A similar professional qualification obtained from a recognized professional body in the relevant field.

With

- At least 04 years of experience in the relevant field.

03.

- Class II/III or above officer of a government All-island Services or similar status in the relevant field.

With

- At least 07 years of experience in Class II/III post or a similar status in the relevant field.

Qualifications required for the post of ICT Officer (Category E)

According to the above mentioned MSD Circular 02/2026, Annexure 01, ICT Officer (Category E) (Over US \$ 200 million category) basic qualificaions are given below

Minimum Qualifications & Experience [(01) or (02) or (03) below]

01.

- A Bachelor's Degree/ A qualification recognized by the University Grants Commission as an equivalent qualification to a degree in the relevant field.

or

- A certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission, relevant to the technical field of the post.

And

- At least 04 years of experience in the required area of specialization.

02.

- A certificate of proficiency not below than the National Vocational Qualification Level 6 issued by a Technical/Vocational Training Institute accepted by Tertiary and Vocational Education Commission, relevant to the technical field of the post.

And

- At least 07 years of experience in the required area of specialization

03.

- A certificate of proficiency not below than the National Vocational Qualification Level 5 issued by a Technical/Vocational Training Institute accepted by Tertiary and Vocational Education Commission, relevant to the technical field of the post.

And

- At least 10 years of experience in the required area of specialization

Qualifications required for the post of Land Acquisition Officer, Environmental and Social Safeguard Officer, Resettlement Officer, Project Secretary, Accounts Officer and Technical Officer (Category F)

- 1. According to the above mentioned MSD Circular 02/2026, Annexure 01, Land Acquisition Officer, Environmental and Social Safeguard Officer, Resettlement Officer, Accounts Officer and Technical Officer(I) (Over US \$ 200 million category) basic qualifications are given below**

Minimum Qualifications & Experience [(01) or (02) or (03) below]

01.

- A Bachelor's Degree in the relevant field Or A qualification recognized by the University Grant Commission as an equivalent qualification to a degree in the relevant field.

Or

- Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission, relevant to Technical Field of the post.

And

- At least 03 years of experience in the required area of specialization

02.

- Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission, relevant to Technical Field of the post.

And

- At least 06 years of experience in the required area of specialization

03.

- Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 issued by a Technical/ Vocational Training Institute accepted by Tertiary and Vocational Education Commission, relevant to Technical Field of the post.

And

- At least 09 years of experience in the required area of specialization

2. According to the above mentioned MSD Circular 02/2026, Annexure 01, Project Secretary (Over US \$ 200 million category) basic qualificaions are given below

Minimum Qualifications & Experience [(01) or (02) below]

01.

- Having Passed the G.C.E. (O/L) examination in six (6) subjects with three (4) credit passes including English and Sinhala/ Tamil language and, passed three (3) subjects (other than the General Paper) at the G.C.E. (A/L) Examination

And

- A Secretarial course from a recognized institution or pursuing examinations leading to chartered Secretary.

With

- At least 04 years of Experience in relevant field

02.

- A Chartered Secretary with at least 04 years of experience in relevant field.

- **According to the above mentioned MSD Circular 1/2026 Accounts Assistant (Supportive Staff) MN 4-2025/ MN 2-2025 basic qualifications are given below**

01. Accounts Assistant (MN 4 - 2025)

- A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission

With

- 02 Years of Experience in Relevant field (Same Position)

02. Accounts Assistant (MN 2 – 2025)

- Having passed the G.C.E. (O/L) examination in six (6) subjects with four (4) credit passes including Language and Mathematics & 2 other in one sitting.

And

- Having passed the G.C.E. (A/L) examination Commerce Stream in all subjects in one sitting.

With

- 02 Years of Experience in Relevant field (Same Position)

- **According to the above mentioned MSD Circular 1/2026 Resettlement Assistant, Land Acquisition Assistant (Supportive Staff) MN 4-2025/ MN 2-2025 basic qualifications are given below**

01. Resettlement Assistant / Land Acquisition Assistant (MN 4 - 2025)

- A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission

With

- 02 Years of Experience in Relevant field (Same Position)

02. Resettlement Assistant/ Land Acquisition Assistant (MN 2 – 2025)

- Having passed the G.C.E. (O/L) examination in six (6) subjects with four (4) credit passes including Language and Mathematics & 2 other in one sitting.

And

- Having passed the G.C.E. (A/L) examination in one sitting.

With

- 02 Years of Experience in Relevant field (Same Position)

Qualifications required for the post of Management Assistant (Supporting Staff)

According to the above mentioned MSD Circular 02/2026, Management Assistant MN 2 - 2025 (Supporting Staff) (Over US \$ 200 million category) basic qualificaions are given below

- Having passed the G.C.E. (O/L) examination in six (6) subjects with four (4) credit passes including language and Mathematics and two (2) other in one sitting.

And

- Having passed the G.C.E. (A/L) examination in one sitting.

Qualifications required for the post of Driver (Supporting Staff)

According to the above mentioned MSD Circular 02/2026, Driver PL 3 – 2025 (Supporting Staff) (Over US \$ 200 million category) basic qualificaions are given below

- Having passed the G.C.E. (O/L) examination in six (6) subjects with two (2) credit passes including Language and One other subject not more than in two sitting

With

- Driving license– Categories of vehicles C and C1

Or

- Category B in new driving license

With

- 3 years of experience

Qualifications required for the post of Office Aide (Supporting Staff)

According to the above mentioned MSD Circular 02/2026, Office Aide PL 1 - 2025 (Supporting Staff) (Over US \$ 200 million category) basic qualificaions are given below

- Having passed the G.C.E. (O/L) examination in six (6) subjects with two (2) credit passes not more than in two sittings

General Conditions :

- Recruitment, salary, benefits and other service conditions will be as per the provisions stipulated in Management Services Circular No. 02/2026 issued by the Ministry of Finance, Planning and Economic Development on 28.03.2026.
- Selections will be based on a structured interview and other circular conditions.
- All applications must be filled according to the format given in this circular and send all the copies of relevant documents.
- If applying for more than one post, separate applications should be submitted for each post.

01. Age Limit:

- Below 60 years for Government, Semi- Government Officers
- Below 64 Years for Others

02. Salary:

Salary and allowances will be paid based on the Management Service Circular no. 02/2026 issued by the Ministry of Finance, Planning & Economic Development.

03. Terms of Employment:

- The appointment will be on contract basis, initially for a period of one year. Extension could be considered based on the Service requirement and performance.
- If the applicant already holds a permanent post in the Public Service/ Provincial Public Service including Local Authorities/ Public Co-operations/ Statutory Boards and Fully State Owned Companies, appointment will be based on according to the releasement basis mentioned on para 2.3.3 in 02/2026 MSD Circular, that recommended by the appointing authority of the substantive post and the considering correct releasement basis.
- Candidates who have not completed the application properly and have not submitted the correct data along with the application, and those who have not fulfilled the qualifications and other requirements specified in the Management Services Circular No. 02/2026 will not be considered for appointments.
- Candidates should agreed to work around any place in the area and / or country is selected.

- The decision of granting appointment or not, service extensions is at the discretion of the Secretary of the Ministry according to in terms of the circulars and other provisions.

04. Recommendation of the Institution Head

Applicant who already holds a permanent post in the Public Service/ Provincial Public Service including Local Authorities/ Public Co-operations/ Statutory Boards and Fully State Owned Companies should be sent their applications through the Head of the institution and with the consent of releasement from the substantive post and recommendation of the releasement basis according to the para 2.3.3 in 02/2026 MSD Circular. (Otherwise application will be rejected)

05. Submission of the Application

Duly filled applications should be submitted along with the particulars of academic qualifications, transcript of the basic degree, work experiences and other relevant information according to the format given below under registered post, indicating the name of the post & project as appeared in the advertisement written on the top left hand corner of the envelope, to **Secretary, Ministry of Highways, “Maganeguma Mahamedura”, No.216, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla** or hand over to **Ministry Administration Division** on or before **14.09.2026**.

06. For Special Attention

- **Applications that are not properly filled in accordance with the given format will be rejected.**
- **Only the qualifications that submitted certificate copies with the application will be considered for selection.**

Application format - Annexure 1
- Annexure 2

For Further Details - 0112271048

Secretary
Ministry of Transport, Highways and Urban Development

Post applying for

--

Annexure 1

For office use

--

APPLICATION FORM

(For A-F Category posts)

Application for the post of..... for
Projects, Ministry Of Highways

1) Post applying for:
(If applying for more than one post, separate application should be submitted for each post)

2) Name with Initials

(In Sinhala/ Tamil)

.....

මයා/මිය/මෙනවිය

(In English / Block capital letters) Mr./ Mrs. / Miss:

.....

3) Names denoted by the initials

(In Sinhala/ Tamil)

(In English / Block capital letters)

.....

4) Nationality:

5) Gender: Female / Male:

6) National identity card

--	--	--	--	--	--	--	--	--	--

 No:

7) Date of birth:

--	--	--	--	--	--	--	--

8) Age:

--	--	--	--	--	--	--	--

(As at application closing date)

9) Residence details:

Address	
.....	
.....	
.....	
Telephone No	
Mobile No	
E - Mail	

Office details:(Present Employment Place)

Address	
.....	
.....	
.....	
Telephone No	
Mobile No	
E - Mail	

10) Educational Qualifications:

No	Course Name	Degree/ P.G.Degree/ P.G Diploma/ Diploma	Subject/ Relevant filed	Validity Date	University/ Training institute
01					
02					
03					

11) Professional qualifications:

N o	Professional qualification	Validity Date	Institution	NVQ level
01				
02				
03				

12) Relevant Trainings:

Training Name	Institute	Period	Relevant Field

13) Experiences Gained (Other Institutes):

Position	Institution	Period (From – to)	No of Years

14) Experiences Gained in Projects:

Position	Project Name	Period (From – to)	No of Years

15) Details of previous releasement from the substantive post – if any

Name of the Project / Institution	Position held	Time duration from-to	No of years	Releasement basis		
				Full time (with full -Pay)	Full time (with No -Pay)	Acting

16) Certificate / Letters regarding experience (Attach photocopy)

- I.
- II.
- III.

17) Certification of the Applicant

I certify that I have read the Notice regarding calling for application and fully understood all the details about for this application. There are no judicial proceedings against me and I certify that the information provided by me in this application it true and correct. I am aware that,I am not eligible to the post if the information I have provided is found to be incorrect and I have bound with the rules and regulation which are mentioned in 2/2026 Management Services Circular.

Date:

.....

Signature of applicant

18) Recommendation of the Head of the Institution

(For officers confirmed in Public Service/ Provincial Public Service including Local Authorities/ Public Corporations/ Statutory Boards and Fully State-Owned Companies)

01. I hereby certify that the below mentioned details are true and correct as per the details in Mr./Mrs./Miss. (Name of the applicant) personal file, who is submitted this application is serving in (Present Employment Place)

• PF Number	
• Permanent Designation	
• First Appointment Date	
• Confirmation Date	

02. Applicant is serving in (Present Employment Place) as a (Substantive post of the applicant) and no disciplinary action has been taken against him/her and there is no intention to take disciplinary action.

03.

Name of the Project / Institution	Position held	Time duration from-to	No of years	Release ment basis		
				Full time (with full -Pay)	Full time (with No -Pay)	Acting

Also His/ her previous release ment details from the substantive post that are in above table are confirmed with their personal files.

04. After considering above details and provisions stipulated in Management Services Circular No: 2/2026, He/ She could be released and agreed to be released according to the Para 2.3.3 (a) – Fulltime releasement with full pay basis/2.3.3. (b) – Fulltime releasement with no pay leave basis/2.3.3 (c) – Acting releasement basis for the (Further releasement period)mentioned in said circular, from his/ her substantive post if selected to this post.

Date:

.....

Signature and seal of Head of the Institute

Post applying for

--

Annexure 2

For office use

--

APPLICATION FORM (For Supporting Staff Post)

Application for the post of..... for Projects,
Ministry Of Highways

1) Post applying for:

(If applying for more than one post, separate application should be submitted for each post)

2) Name with Initials

(In Sinhala/ Tamil)

මයා/මිය/මෙනවිය

(In English / Block capital letters) Mr./ Mrs. / Miss:

.....

3) Names denoted by the initials

(In Sinhala/ Tamil)

(In English / Block capital letters)

.....

4) Nationality:

5) Gender: Female / Male:

--	--	--	--	--	--	--	--	--	--

6) National identity card No:

7) Date of birth:

--	--	--	--	--	--	--	--

8) Age:

--	--	--	--	--	--	--	--

(As at application closing date)

9) Residence details:

Address	
Telephone No	
Mobile No	
E - Mail	

Office details:

Address	
Telephone No	
Mobile No	
E - Mail	

10) Educational Qualifications:

- G.C.E. O/L (අ.පො.ස. /සා.පෙළ)

No	Subject	Grade	
		1 st Attempt Index No:	2 nd Attempt Index No:
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

▪ GCE A/L (අ.පො.ස. / උ.පෙළ)

No	Subject	Grade	
		1 st Attempt Index No:	2 nd Attempt Index No:
01			
02			
03			
04			

11) Other Qualifications - (Degree/ Diploma/ Certificates/ Trainings etc.)

No	Course Name	NVQ Level (If Any)	Subject / Relevant Field	Validity Date	University/Institute
01					
02					
03					

12) Experiences Gained (Other Institutes):

I. Permanent Appointment Date:

--	--	--	--	--	--	--	--

II. Designation:

--

III. Confirmation Date:

--	--	--	--	--	--	--	--

Position	Institution	Period (From – to)	No of Years

13) Experiences Gained in Projects:

Position	Project Name	Period (From – to)	No of Years

14)Details of previous releasement from the substantive post – if any

Name of the Project / Institution	Position held	Time duration from-to	No of years	Releasement basis		
				Full time (with full - Pay)	Full time (with No - Pay)	Acting

15) Certificate / Letters regarding experience (Attach photocopy)

IV.

V.

VI.

16) Certification of the Applicant

I certify that I have read the Notice regarding calling for application and fully understood all the details about for this application. There are no judicial proceedings against me and I certify that the information provided by me in this application it true and correct. I am aware that, I am not eligible to the post if the information I have provided is found to be incorrect and I have bound with the rules and regulation which are mentioned in 2/2026 Management Services Circular.

Date:

.....

Signature of applicant

17) Recommendation of the Head of the Institution

(For officers confirmed in Public Service/ Provincial Public Service including Local Authorities/ Public Corporations/ Statutory Boards and Fully State-Owned Companies)

- 05.** I hereby certify that the below mentioned details are true and correct as per the details in Mr./Mrs./Miss. (Name of the applicant) personal file, who is submitted this application is serving in (Present Employment Place)

• PF Number	
• Permanent Designation	
• First Appointment Date	
• Confirmation Date	

- 06.** Applicant is serving in (Present Employment Place) as a (Substantive post of the applicant) and no disciplinary action has been taken against him/her and there is no intention to take disciplinary action.

07.

Name of the Project / Institution	Position held	Time duration from-to	No of years	Releasement basis		
				Full time (with full - Pay)	Full time (with No - Pay)	Acting

Also, His/ her previous releasement details from the substantive post that are in above table are confirmed with their personal files.

- 08.** After considering above details and provisions stipulated in Management Services Circular No: 2/2026, He/ She could be released and agreed to be released according to the Para 2.3.3 (a) – Fulltime releasement with full pay basis/2.3.3. (b) – Fulltime releasement with no pay leave basis/2.3.3 (c) – Acting releasement basis for the (Further releasement period) mentioned in said circular, from his/ her substantive post if selected to this post.

Date:

.....
Signature and seal of Head of the Institute