

**CHANGING OF DESIGN TRAINING OFFICE / POSTPONING OF DESIGN OFFICE  
TRAINING OPPORTUNITY**

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01. PF Number : .....
02. Name with Initials : .....
03. Date of Appointment to RDA: .....
04. Present Office : .....
05. Office T.P. No. :..... Mobile No: .....
- E-Mail Address: .....
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**PART A: Changing of Design Training Office**

*(Fill Only If You Wish to Change the Design Training Office)*

- i. What was your previous preferred the Design Training Office: .....
- ii. What is the New Design Training office, you wish to undergo: .....
- .....
- iii. Reasons for change the Design Training Office: .....
- .....
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**PART B. Postponing of Design Office Training Opportunity**

*(Fill only If You Wish to Postpone Your Design Office Training Opportunity)*

- i. Up to what Date, you wish to postpone your Design Office Training opportunity: .....
- .....
- ii. Reasons for Postpone the Design Office Training Opportunity:
- .....
- .....
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06. Do you follow any M.Sc. / PG. Diploma / M. Phil at present? **(Yes / No)** .....

07. If your answer is **“Yes”** please give the following details

1. Date of Registration: .....
2. Name of University or Institute: .....
3. Details of the course: .....
4. Expected date of completion: .....

**I hereby supersede my previous Design Office Training Application.**

**Date:** .....

.....

**Signature**

*Internal use only*

**Reference No:** RDA/ T / DOT/203-I

.....  
Application received date

.....  
Entered by

Remarks:-

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