

(only for Road Development Authority officers)



## Ministry of Highways

Applications are invited among the permanent officers of RDA for the below Positions in Kandy Multimodel Transport Terminal Development Project (World Bank funded Project) . The Project is going to established for the purpose of implementation of road construction and development activities under the Ministry of Highways. This appointment will be subjected to the provisions of Management Service Circular No.01/2019 issued by the Ministry of Finance on 05.03.2019.

- **Name of the Project - Kandy Multimodel Transport Terminal Development Project (US \$ 50- 100 Million category)**

No:	Designation Name	Salary Code	Qualifications
1	Engineer	PS4	As per the MSD circular 01/2019
2	Accounts Assistant	MN4	As per the P.A Circular 03/2016
3	Resettlement Assistant	MN4	
4	Management Assistant	MN2	
5	Office Labourer	PL1	
6	Office Aide	PL1	

- **Qualifications required for the posts of Engineer**

**According to the above mentioned MSD Circular 1/2019 PS 4 category (US \$ 50-100 million category) basic qualification are given below**

**Minimum Qualification & Experience ((1) or (2) below)**

1. A successfully completed Bachelor's Degree in the relevant field. Which is recognized by the University Grants Commission

or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

or

An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field

with

At least 07 years post qualifying experience in relevant field.

2 .An officer of the Government All Island Services Class III/II or above or similar status in the relevant field.

With

At least 07 years of experience in Class III/II post.

**Qualifications required for the posts of Accounts Assitant /Resettlement Assistant (MN-4 Category)**

- 1.Shall have possessed a relevant degree from a university recognized by the University Grant Commission
- 2.Working experience in a similar capacity will be an added qualification

**Qualifications required for the posts of Management Assistant ( MN-2 Category)**

1. Shall have passed 06 subjctcs with 04 Credit Passes including language & mathematics at the G.C.E (Ordinary Level) examination in one sitting.

And

2. Shall have passed all the subjects in G.C.E (Advanced Level) at one sittiing (except General paper).

**Qualifications required for the posts of Office Aide / Office Labourer (PL-1 Category)**

Shall have passed 06 subjctcs with 02 Credit Passes at the G.C.E (Ordinary Level) examination in not more than two sittings.

## **General Conditions :**

- Recruitment, salary, benefits and other service conditions will be as per the provisions stipulated in Management Services Circular No. 1/2019 issued by the Ministry of Finance on 05.03.2019.
- Selections will be based on a structured interview and other conditions of this circular.
- All application must be filled according to the format given in this circular and send all the copies of relevant documents.

### **01. Age Limit:**

Below 60 years.

### **02. Salary:**

Salary and allowances will be paid based on the Management Service Circular no. 01/2019 issued by the Ministry of Finance.

### **03. Terms of Employment :**

- The appointment will be on contract basis, initially for a period of one year. Extension could be considered based on the performance.
- If the applicant already holds a permanent post in the Government or Semi-Government institutions, appointment will be based on according to the releasement basis mentioned on para 2.3.3 in 1/2019 MSD Circular, that recommended by the appointing authority of the substantive post and the considering correct releasement basis.
- Candidates who have not completed the application properly and have not submitted the correct data along with the application, and those who have not fulfilled the qualifications and other requirements specified in the Management Services Circular No. 1/2019 will not be considered for appointments.
- The decision of granting appointment or not, discretion of the Secretary of the Ministry according to in terms of the circulars and other provisions.

### **04. Recommendation of the Institution Head**

Applicants should be sent their applications with the given format through the Head of Road Development Authority and with the consent of releasement from the substantive post and recommendation of the releasement basis according to the para 2.3.3 in 1/2019 MSD Circular. (Otherwise application will be rejected.)

## **05. Submission of the Application**

Duly filled applications along with the certified copies of proof documents ,particulars of academic qualifications ,work experiences and other relevant information according to the format given below should be sent through head of Road Developmet Authority under registered post, indicating the name of the **post as appeared in the advertisement written on the top left hand corner of the envelope**, to **Secretary, Ministry of Highways. “Maganeguma Mahamedura”, No.216, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla** on or before **25.01.2022**.

If the applications is not properly filled according to given format and without proof documents , it will be rejected

Application format Annex 1

**Secretary**  
**Ministry of Highways**