



Inclusive Connectivity and Development Project Ministry of Transport & Highways



Post of Draftsman To be filled on Contract Basis

Applications are invited among the Sri Lankan citizens for the below Position of The **Inclusive Connectivity and Development Project (ICDP)** implemented under the Ministry of Transport & Highways. The Project Management Unit (PMU) is basically established at Colombo. The project implemented in collaboration with the World Bank (WB). It is intended to enhance rural road connectivity and agriculture logistics as part of a broader Government program.

We are looking for a suitable candidate to serve as Auto CAD Draftsman Posts for PMU-ICDP on a contract basis.

1) Auto CAD Draftsman- Number of Vacancies- 1Nos

Required Qualification	Benefit	Method of Selection
-Having obtain a Certificate of Proficiency in CAD Draftsmanship issued by a technical/vocational training Institute accepted by territory and vocational education commission. -Having pass the G.C.E. O/L examination in not less than 6 subjects with credit passes for at least 4 subjects including mathematics and English in one sitting and having pass all subjects at G.C.E.A/L examination in one sitting. -Minimum 5 years' experience in relevant field	PMU will provide the office facilities and utilities, complete with internet connection and supplies (stationery, etc.) in the PMU office.	Through a Structured interview.

- The total duration of this assignment is 1 year and the services can be extended, depending of the needs of the project.
- Interested candidates may submit their duly filled applications along with the particulars of academic qualifications, work experiences and other relevant information according to the format given below should be sent through head of Division with the recommendation under registered post or handed over, indicating the name of the post & project as appeared in the advertisement written on the top left hand corner of the envelope with the Curriculum Vitae to the **“Project Director, Inclusive Connectivity and Development Project, 3rd Floor, Sethsiripaya, 1st Stage, Battaramulla.”** to reach on before 14.00 hr 28th of April 2023.
- Salary Scale according to the MSD Circular No1/2016 : MN-6-2016-Grade II
- A soft copy of the application form and draft Terms of Reference (TOR) of the consultancy assignment will be available on the RDA website.
- Applications that are not properly filled in accordance with the given format will be rejected.
- Only the qualifications that submitted certificate copies with the application will be considered for selection.

**Project Director,
Inclusive Connectivity and Development Project,
3rd Floor, Sethsiripaya, 1st Stage,
Battaramulla.**

Tel: + 94 11 2885765 / + 94 11 2885766 Fax: + 94 11 2885765 E-mail: wbicdpbid@gmail.com

LOAN IBRD 9290: INCLUSIVE CONNECTIVITY AND DEVELOPMENT PROJECT

TERMS OF REFERENCE FOR AUTO CAD DRAFTSMAN (01 Nos)

A. Background

- 1.1 The Government of the Democratic Socialist Republic of Sri Lanka (GOSL) has received a loan from World Bank (WB) towards the cost of construction of roads under the Inclusive Connectivity and Development Project (ICDP), and it intends to apply part of the loan proceeds to payments for a consultant towards Consultancy Services for Design Review, Construction Supervision and Contract Administration for Rehabilitation and Improvements to provincial and rural roads in all nine provinces.
- 1.2 The project Inclusive Connectivity and Development Project (ICDP) is to be implemented in collaboration with the World Bank (WB) and is intended to enhance the road connectivity and economic opportunities for the rural population with the focus on developing road network and agriculture logistics as part of a broader Government program. The Program will entail road rehabilitation including Performance Based Road Maintenance. In the initial phase about 500 km of front runner roads will be implemented in selected provinces to be followed by another 2500 km of second- and third-year roads covering the remaining provinces. All packages will include the initial road rehabilitation works over about one year to be followed by the performance-based maintenance period of three years. Also, to be included in the packages where applicable are civil works for social amenities e.g. community centers and agro-logistic facilities such as storage and aggregation warehousing.
- 1.3 “Performance-Based Maintenance” means taking maintenance actions or interventions during the Performance-Based Maintenance Period, in accordance with response times, intervention thresholds and performance indicators as specified in the Employer’s Requirements of the civil works contracts.
- 1.4 It is proposed to procure the services of an Auto Cad Draftsman (1 Nos) to expedite the drafting work, for which the TOR is written.
- 1.5 The Implementing Agency for this consulting service is: the Project Management Unit of Inclusive Connectivity and Development Project and the Auto Cad Draftsman is directly responsible to the Project Director

B. Scope of Services

An Auto Cad Draftsman shall carryout all the activities necessary to achieve the objectives stated above; and in doing so shall assist the PMU through provision of hands-on in line services, including but not necessarily limited to the following;

An Auto Cad draftsman often works on a drawing table where they make sketches or finalize the design made by their superiors. They are also tasked to transfer the designs into a computer and convert it into plan and elevation, cross-sections, 3D design, and create a digital copy of the concept drawn by their superior.

An Auto Cad draftsman is also assigned to keep a record of these designs so that they can be easily retrieved when asked.

- Following specifications and calculations to create various technical drawings related to improvement of rural roads.
- Preparing horizontal plan and vertical profile of the road alignments.
- Preparing both rough sketches and detailed work with CAD systems.
- Performing calculations for materials and weight limitations.
- Capability to prepare road maps with details using ArcGIS software.
- Communicating with engineers, and incorporating knowledge gained into drawings.
- Preparing, reviewing and redrafting alongside the project team.
- Preparing strip plans for spatial surface drainage outlet systems, road sign and markings and utility shifting maps.
- Ensuring final designs are compliant with regulations.
- Identifying and communicating potential design problems to the rest of the team.

C. Required Qualifications and Experience

- (i) Having obtain a Certificate of Proficiency in CAD Draftsmanship issued by a technical/vocational training Institute accepted by territory and vocational education commission with minimum 5 years' experience in relevant field.
- (ii) Having pass the G.C.E. O/L examination in not less than 6 subjects with credit passes for at least 4 subjects including mathematics and English in one sitting and having pass all subjects at G.C.E.A/L examination in one sitting.

D. Facilities provided by PMU

PMU will provide the office facilities and utilities, complete with internet connection and supplies (stationary etc) in the PMU office. Transport will be provided only for the field visits if required.

E. Duration of the Assignment

The total duration of this assignment is 1 year and the services can be extended, depending of the needs of the Client.

F. Payment Method

Monthly payment

Post applying for

Annexure 1

For office use

APPLICATION FORM

(For Auto CAD Draftsman Posts)

Application for the post of.....
of.....(Name of the Project), Ministry of Transport
& Highways

1) Post applying for:
(If applying for more than one post, separate application should be submitted for each post)

2) Name with Initials
(In Sinhala)

මයා/මිය/මෙනවිය

(In English / Block capital letters) Mr./ Mrs. / Miss:

.....

3) Names denoted by the initials
(In Sinhala)
(In English / Block capital letters)

.....

4) Nationality:

5) Gender: Female / Male:

6) National identity card No:

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7) Date of birth:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

8) Age:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(As at application closing date)

9) Residence details:

Address	
Telephone No	
Mobile No	
E - Mail	

Office details:

Address	
Telephone No	
Fax No	
E - Mail	

10) Educational Qualifications:

- G.C.E. O/L (අ.පො.ස. / සා.පෙළ)

No	Subject	Grade	
		1 st Attempt Index No:	2 nd Attempt Index No:
01			
02			
03			

- GCE A/L (අ.පො.ස. / උ.පෙළ)

No	Subject	Grade	
		1 st Attempt Index No:	2 nd Attempt Index No:
01			
02			

11) Other Qualifications - (Degree/ Diploma/ Certificates/ Trainings etc.)

No	Course Name	NVQ Level (If Any)	Subject / Relevant Field	Validity Date	University/Institute
01					
02					
03					

12) Experiences in Road Development Authority:

I. Permanent Appointment Date:

II. Designation at RDA:

III. Confirmation Date:

Position	Period (From – to)	No of Years

13) Details of previous releasment from the substantive post – if any

Name of the Project / Institution	Position held	Time duration from-to	No of years	Releasment basis		
				Full time (with full - Pay)	Full time (with No - Pay)	Acting

14) Certificate / Letters regarding experience (Attach photocopy)

- I.
- II.
- III.

15) Certification of the Applicant

I certify that I have read the Notice regarding calling for application and fully understood all the details about for this application. There are no judicial proceedings against me and I certify that the information provided by me in this application it true and correct. I am aware that, I am not eligible to the post if the information I have provided is found to be incorrect and I have bound with the rules and regulation which are mentioned in 1/2019 Management Services Circular.

Date:

.....
Signature of applicant

16) Recommendation of the Head of the Institution

01. I hereby certify that the below mentioned details are true and correct as per the details in Mr./Mrs./Miss. (Name of the applicant) personal file, who is submitted this application is serving in Road Development authority.

• PF Number	
• Permanent Designation	
• First Appointment Date	
• Confirmation Date	

02. Applicant is serving in this institute as a (Substantive post of the applicant) and no disciplinary action has been taken against him/her and there is no intention to take disciplinary action.

03.

Name of the Project / Institution	Position held	Time duration from-to	No of years	Releasment basis		
				Full time (with full - Pay)	Full time (with No - Pay)	Acting

Also His/ her previous releasment details from the substantive post that are in above table are confirmed with their personal files.

04. After considering above details and provisions stipulated in Management Services Circular No: 1/2019, He/ She could be released and agreed to be released according to the Para 2.3.3 (a) – Fulltime releasment with full pay basis/2.3.3. (b) – Fulltime releasment with no pay leave basis/2.3.3 (c) – Acting releasment basis for the (Further Releasment period) mentioned in said circular, from his/ her substantive post if selected to this post.

Date:

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Signature and seal of Head of the Institute