

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF TRANSPORT & HIGHWAYS

ROAD DEVELOPMENT AUTHORITY



**BIDDING DOCUMENT
FOR**

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES),
ADG (PLANNING) & AD (ADMIN)
CONTRACT NO: RDA/RM&M/HQB/2024/03**

BID SUBMITTED BY

.....

[Name of the Bidder]

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Project Location Map

FOR REFERENCE ONLY

Introduction

- This Bidding Document has two parts, namely, Volume 1 and Volume 2.
- The bidders are expected to buy the following Standard Bidding Document from the Construction Industry Development Authority (CIDA) (former ICTAD): -

STANDARD BIDDING DOCUMENT

PROCUREMENT OF WORKS

SECOND EDITION – JANUARY 2007 with **addendum issued in October 2009** by

ICTAD

- ICTAD PUBLICATION NO. – ICTAD/SBD/01
- This Bidding Document shall be read in conjunction with the above Standard Bidding Document.
- The Address of CIDA is

Construction Industry Development Authority

‘Savsiripaya’ 123, Wijerama Mawatha,

Colombo-07

VOLUME 1

FOR REFERENCE ONLY

VOLUME 1

Section	1	Instruction to Bidders
Section	2	Standard Forms (Contract)
Section	3	Conditions of Contract

FOR REFERENCE ONLY

Section - 1

Instruction to Bidders

The text of this 'Instructions to Bidders' is found in the
'Standard Bidding Document Procurement of Works '

ICTAD Publication No. ICTAD/SBD/01 – Second Edition – January 2007 with Addendum issued in
October 2009 by ICTAD

This publication is copyright and bidders, if they do not already possess a copy, may obtain it from:
Construction Industry Development Authority (Former ICTAD)

'Savsiripaya'

123, Wijerama Mawatha

Colombo-07

This has to be read in conjunction with Addendum of SBD/01 issued in October 2009 by ICTAD
and Section – 5 – 'Bidding Data and Contract Data' of this Bidding Document. Wherever the
Clauses of the Section -1 – 'Instruction to Bidders' have to be modified and/or supplemented, it is
done through the text in the Section -5 – 'Bidding Data and Contract Data'.

Section - 2

Standard Forms (Contract)

- Letter of Acceptance
- Performance Security
- Form of Agreement
- Advance Payment Security
- Retention Money Guarantee

FORM OF LETTER OF ACCEPTANCE

_____ [Date]

[Contractor's Name & Address]

This is to notify you that your bid dated for the construction and remedying the defects of the **'PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA'** under Contract No: **RDA/RM&M/HQB/2024/03** for the Contract Price of Rupees as corrected in accordance with Instruction to Bidders is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract Documents.

The Start Date shall be

The amount of Performance Security is.....

The Performance Security shall be submitted on or before

Authorized Signature
Name and title of Signatory
Name of Agency

FOR REFERENCE ONLY

FORM OF PERFORMANCE SECURITY

(Unconditional)

.....
[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: Director General, Road Development Authority, 1st Floor, "Maganeguma Mahmedura", 216, Denzil Kobekaduwa Mawatha, Battaramulla.

Date:

PERFORMANCE GUARANTEE No.:

We have been informed that [Name of Contractor]
(hereinafter called, "the Contractor") has entered into Contract No **RDA/RM&M/HQB/2024/03**. dated
..... with you, for the '**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES),
ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA**'
(hereinafter called "the Contract").

Furthermore, we understand that, according to the Conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we [name of Agency] hereby
irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
.....[amount in figures] (.....
.....) [amount in words], upon receipt by
us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach
of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or
the sum specified therein.

This guarantee shall expire, no later than the day of2024 [28 days beyond the intended
completion date] and any demand for payment under it must be received by us at this office on or before that
date.

Name, Signature and the Seal of the Agency:

Name of the Organization

Designation

Date:

Witness:

Name NIC NoSignature.....

Name NIC NoSignature.....

FORM OF AGREEMENT

This Agreement made on the [day] of [Month] 2024, between the Road Development Authority established by the Road Development Authority Act No. 73 of 1981 as amended by Act No. 05 of 1988 and No. 37 of 2009 having its head office at “Maganeguma Mahamedura”, 216, Denzil Kobbekaduwa Mawatha, Battaramulla, (hereinafter called and referred to as “the Employer”), of the one part, and.....[name and address of Contractor])(hereinafter called and referred to as “the Contractor”), of the other part:

Whereas the Employer desires that the Contractor executes the ‘**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT “MAGANEGUMA MAHAMEDURA”, BATTARAMULLA**’, under Contract No: **RDA/RM&M/HQB/2024/03** (hereinafter called and referred to as “the Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed on the day and year aforementioned in accordance with laws of Sri Lanka.

.....

Authorized Signatory of Contractor
Name of Signatory:

Authorized signature of Employer
Name & Title of Signatory

Common Seal

In the presence of Witness:

In the presence of Witness:

.....
1. Name
NIC No.
Address

.....
1.Name
NIC No.
Address

.....
2. Name
NIC No.
Address

.....
2.Name
NIC No.
Address

FORM OF ADVANCE PAYMENT SECURITY

.....
[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary: Director General, Road Development Authority, 1st Floor, “Maganeguma Mahamedura”, 216, Denzil Kobekaduwa Mawatha, Battaramulla.

Date:

ADVANCE PAYMENT GUARANTEE No.:.....

We have been informed that [name of Contractor](hereinafter called, “the Contractor”) has entered into Contract No: **RDA/RM&M/HQB/2024/03** dated2021, with you, for the ‘**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT “MAGANEGUMA MAHAMEDURA”, BATTARAMULLA**’. (hereinafter called “the Contract”).

Furthermore, we understand that, according to the Conditions of the Contract, an advance payment in the sum[amount in figures] (.....) [amount in words] is to be made against an advance payment guarantee.

At the request of the Contractor, we [name of issuing Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[amount in figures] (.....) [amount in words], upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on[insert the date, 28 days beyond the Intended Completion Date]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

Name, Signature and the Seal of the Agency:

Designation

Name of the Organization

Date:

Witness:

Name NIC NoSignature

Name NIC NoSignature

FORM OF RETENTION MONEY GUARANTEE

(Issuing Agency's Name and Address of Issuing Branch or Office)

Beneficiary: Director General, Road Development Authority, 1st Floor, "Maganeguma Mahamedura", 216, Denzil Kobekaduwa Mawatha, Battaramulla.

Date: -----

RETENTION MONEY GUARANTEE No.:-----

we have been informed that -----(name of Contractor) (hereinafter called "the Contractor") had entered into Contract No: **RDA/R&M/HQB/2024/03** dated2024, with you, for the execution of '**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA**' (hereinafter called "the Contract") Furthermore, we understand that, according to the Conditions of Contract, when the works have been taken over and the first half of the Retention Money has been certified for payment, payment of the second half of the Retention Money may be made against a Retention Money guarantee.

At the request of the Contractor, we -----(name of agency) hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- (amount in figures)-----
----- (amount in words) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation under the Contract because the Contractor has not attended to the defects in accordance with the Contract.

The guarantee shall expire, at the latest, ----- (insert 28 days after the end of the Defects Liability Period). Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

Name, Signature and the Seal of the Agency:

Name of the Organization

Designation

Date:

Witness:

Name NIC No Signature

Name NIC No Signature

Section - 3

Conditions of Contract

The text of this 'Conditions of Contract' is found in the
'Standard Bidding Document Procurement of Works'

ICTAD Publication No. ICTAD/SBD/01 – Second Edition – January 2007 with Addendum issued in
October 2009

This publication is copyright and bidders, if they do not already possess a copy, may obtain it from:

Construction Industry Development Authority (former ICTAD)

'Savsiripaya'

123, Wijerama Mawatha

Colombo-07

This has to be read in conjunction with Addendum of SBD/01 issued in October 2009 by ICTAD and
Section – 5 – 'Bidding Data and Contract Data' of this Bidding Document. Wherever the Clauses of
the Section -3 – 'Conditions of Contract Bidders' have to be modified and/or supplemented, it is
done through the text in the Section -5 – 'Bidding Data and Contract Data'.

VOLUME - 2

FOR REFERENCE ONLY

VOLUME 2

- Invitation for Bids
- Section 4 Form of Bid and Qualification Information
- Section 5 Bidding Data and Contract Data
- Section 6 Specifications
- Section 7 Bill of Quantities
- Section 8 Drawings
- Section 9 Standard Bid Forms

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF TRANSPORT & HIGHWAYS
ROAD DEVELOPMENT AUTHORITY
INVITATION FOR BIDS

1. The Chairman, Road Development Authority Procurement Committee, on behalf of the Road Development Authority (RDA), invites sealed bids from eligible and qualified bidders for the **project** described below:-

Contract No.	Contract Name	Engineer's Estimate w/o contingencies (Mn)	CIDA Grade	Bid Security (Rs)	Contract Period (Calendar days)
RDA/RM&M/H QB/2024/03	Preparation of Office Spaces for ADG(HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) at "Maganeguma Mahamedura", Battaramulla.	12.5 Mn	C5 or C6	200,000/=	63

2. The work consists of partitioning of building, water proofing, electrical installation, plumbing & sanitary installation, painting, supplying of office furniture etc..
3. Bidding will be conducted through the National Competitive Bidding Procedure. Since the estimated value of work to be performed under this procurement (excluding VAT and other taxes) is below Rs. 50 Mn, regional preference and CIDA grade preference shall apply as stipulated in public finance circular No. 04/2016(iii).
4. To be eligible for contract award, the successful bidder shall be currently registered with the Construction Industry Development Authority (CIDA) in grade given in the above table in Building specialty.
5. Interested bidders may obtain further information from the following offices and inspect the bidding documents via www.rda.gov.lk from 19.07.2024.
- a. Deputy Director General (RM & M), Road Development Authority, 6th Floor, "Maganeguma Mahamedura", 216, Denzil Kobekaduwa Mawatha, Battaramulla.
T P :011-2882196 Fax: 011-2882195
6. The Pre-Bid meeting will be held at **10:00 hrs.** on **24/07/2024** at the office of the **Deputy Director General (RM & M), 6th Floor, "Maganeguma Mahamedura", 216, Denzil Kobekaduwa Mawatha, Battaramulla** and a site inspection will be arranged thereafter if necessary.
7. A complete set of Bidding Document in English language shall be purchased by the interested bidders via email on submission of a written application and valid cash deposit slip of non – refundable tender fee (contract number and name of the firm should be indicated on the cash deposit slip) to Deputy Director General (RM & M), RDA via email from **19/07/2024** until **08/08/2024** during 09:00 hrs to 15:00 hrs for above contract. The email address is **dd1maint@gmail.com**

Non-refundable tender fee of Rs **4,220.00** (with VAT & SSCL) for the bidding document can be paid by depositing cash to the following bank account.

Account Name : Director General – RDA
Account Number : 0000001943
Bank Name : Bank of Ceylon - Corporate Branch

Original/valid cash deposit slips should be submitted with the Bids at the submission of bids and it will be checked.

As per the Public Contract Act No. 3 of 1987, only the Agents and Successful winners of tenders shall be registered in Department of Registrar of Companies.

8. Bid shall be accompanied by a Bid- Security according to the standard format given in section 9 of Bidding Document and for an amount given in the above table. Bid- Security shall be valid up to **06/12/2024**. Bids shall be valid up to **08/11/2024**.
9. Bids shall be delivered in **duplicate** to the **Chairman, Road Development Authority Procurement Committee, C/o Director General, Road Development Authority, 1st Floor, "Maganeguma Mahamedura", Denzil Kobekaduwa Mawatha, Battaramulla** on or before **14:00 hrs** on **09/08/2024**. Late bids will be rejected. Bids will be opened soon after the closing, in the presence of the bidders' or their representatives who choose to attend.

**The Chairman,
Road Development Authority Procurement Committee
Road Development Authority,
First Floor, "Maganeguma Mahamedura",
216, Denzil Kobekaduwa Mawatha, Battaramulla.**

FOR REFERENCE ONLY

Section - 4

Form of Bid and Qualification Information

FOR REFERENCE ONLY

FORM OF BID

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT “MAGANEGUMA MAHAMEDURA”, BATTARAMULLA UNDER CONTRACT NO: RDA/RM&M/HQB/2024/03

To: Road Development Authority

Gentlemen,

1. Having examined the Standard Bidding Document-Procurement of Works (ICTAD/SBD/01-Second Edition January 2007 with Addendum of SBD/01 issued in October 2009 by ICTAD) along with the Bidding Data, Contract Data, Specifications, Drawings and Bill of Quantities and addenda Nos..... for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Drawings, Bill of Quantities and addenda Nos..... for the sum of Sri Lankan Rupees*.....
.....
.....
..... (SLRs. *.....) (The bid price shall include physical & Price Contingencies and provisional sums but excluding VAT) or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Contract Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We agree to abide by this Bid with in the date specified in ITB clause 15.1 or any extended period to which we may agree and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid together with your written acceptance thereof shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of202... in the capacity ofduly authorized to sign tenders for and on behalf of

Name :(IN BLOCK CAPITALS)

Signature :

Designation -

Address :

.....

Witness : 1.Name..... Signature

2.Name Signature

*The amount inserted here should not include the VAT component.

****Bid signed by a person other than the authorized person shall be treated as non-responsive**

Qualification Information

CIDA Registration	Please attach photo copy of Original Documents (as annex -01)
Registration Number	
Grade & Speciality	
Expiry Date	
VAT Registration Number	(Attach as Annex 02)
Construction Program	(Attach as annex 11)
Legal Status (Please attach photo copy of original documents as annex)	(Attach as Annex 03)
For Joint Venture	Please attach draft copy of Joint Venture Agreement
Authentication of Signatory	(Attach original with form of bid & a photo copy as annex -04)
Value Of Construction works performed (Attach copy of Audited Financial Report)	(Attach as Annex 05)
Year 2022/2023	
Year 2021/2022	
Year 2020/2021	
Year 2019/2020	
Year 2018/2019	

Details of Contract works in hand

(Attach as annex 06)

Specialty	Name of the Contract	Name of the Client	Initial Contract Amount (Rs.)	Outstanding Work (Rs.)	Expected date of completion
Highways*					
Bridges*					
Buildings*					
Irrigation*					
#					
Total					

* Add additional rows to include all the current projects if needed

Provide additional speciality, to include all the current projects

Note – The bidders who do not provide all contract commitment shall be treated as non-responsive according to the clause 3.3 of ITB

Financial Data

As per Latest Audited Financial Statement

1	Current Assets	
2	Current Liabilities	
3	Working Capital (1-2)	
4	Value of Outstanding work in hand	
5	Line of Credit **	
*6	Available Liquid Asset {3 - (0.1) x 4+5}	

* This amount shall be not less than the amount given in clause 4.4 of ITB

** Line of credit if provided shall strictly be as per the form given in Section -9. (Attach as annex 07)

Note : Available Working Capital of bidder should be positive (+).

Similar Work Experience, Construction Equipment Proposed and Qualification & Experience of Key staff

Similar work completed in last 05 years (Attach LOA, Completion Certificate, documents to confirming similarity of work)	Value..... Year..... Employer Completed Date Description of work <div style="text-align: right; font-size: small;">(Attach as annex-08)</div>
Major Items of Construction Equipment Proposed (Attach as annex-09)	1. Type.....Capacity..... 2. Type.....Capacity..... 3. Type.....Capacity..... 4. Type.....Capacity..... 5. Type.....Capacity.....
Qualification and Experience of Key staff to be attached to the project Attach details of key personal CVs. Separately, proposed to be at site for supervision. (Attach as annex-10)	Technical 1. 2. 3. Managerial 1 2 3

Details of Sub-Contractors

Section of work	Approximate value	Name(s) & Address (es) of sub-contractors	Description & location of similar works previously executed

Details of Performance of Contracts

Project Name	Contract No.	Contract Period (Days)	Initial/Revised completion Date	Substantial Completion Date

*Work completed/ongoing in last five years

**If EOT is not submitted, submit the recommendation report from the Engineer for the Contract with reasons.

Personnel Data	
Name of Institution	
Address	
Telephone	
Facsimile	
Email address	

Road Development Authority and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in this connection and to seek clarification from our banks, any other agency or our clients regarding any financial and technical aspects.

Signature of the Bidder.....

Date

Section - 5

Bidding Data and Contract Data

FOR REFERENCE ONLY

BIDDING DATA

Clause 1, Scope of Bid

Clause 1.1

- a) Employer is the Road Development Authority established by the Act No.73 of 1981 as amended by Act No. 05 of 1988 and No. 37 of 2009.
- b) Address of the Employer is: *“Maganeguma Mahamedura”,
216, Denzil Kobbekaduwa Mawatha, Battaramulla.
Telephone: 0112862795, Fax: 0112872272
E-mail: gmo@ rda.gov.lk*

The Scope of the Work is preparation of office spaces for ADG (HR), ADG(ES), ADG (PLANNING) & AD (ADMIN) at “Maganeguma Mahamedura”, Battaramulla.

The work consists of partitioning of building, water proofing, electrical installation, plumbing & sanitary installation, painting, supplying of office furniture etc.

The Site is located in Colombo District.

Clause 1.2

Time for completion is **63 Days** from the Start Date:

Clause 1.3

- a) The Bidding Documents shall be inspect from the RDA web site [www.rda.gov.lk] from 19/07/2024 to 08/08/2024.
- b) The non-refundable tender fee of **Rs. 4,220.00** with SSCL & VAT can be paid by depositing cash to the following account.
- | | |
|---------------------|-------------------------------------|
| (i) Account Name | : Director General – RDA. |
| (ii) Account Number | : 0000001943 |
| (iii) Bank Name | : Bank of Ceylon – Corporate Branch |
- c) The Bidding Documents shall be collected during working hours from *09.00 Hrs to 15.00 Hrs* via email address ddlmaint@gmail.com from 19/07/2024 until 08/08/2024.

Clause 2, Source of Funds

Clause 2.1

Funded by Government of Sri Lanka (GOSL)

Clause 3, Ethics, Fraud and Corruption

Add a new sub-Clause 3.3

Clause 3.3

A misrepresentation or omission of facts in order to influence the procurement process shall make the Bid non-responsive and if detected after the award the bidder could be subjected to legal prosecution.

Clause 4, Qualification of the Bidder

Clause 4.2

The bidder shall be currently registered with the Institute for Construction Industry Development Authority (CIDA) in C6 or C5 **grades in Building speciality.**

Clause 4.3 Bidder shall provide in:

- CIDA registration particulars
 - Registration number
 - Specialty & Grade
 - Expiry Date
- VAT registration number.
- Legal status of the bidder (sole proprietor, Partnership, Company etc.)
- Authentication for signatory (written Power of Attorney)
- Audited Financial Statement for latest five years
- Evidence of adequacy of working capital for this contract (liquid assets & other)
- Experience in a work of similar nature and size in the last ten years
- Work in hand
- Qualification and experience of key site management and technical personnel proposed for the Contract
- Major items of construction equipment proposed to carry out the Contract
- Authority to seek references from the bidder's bankers;
- Total monetary Value of construction work performed for each of the last five years.
- The Method statement of the way the bidders proposed to carry out the work
- Construction Program with critical path and cash flow forecast.
- A description and value of work, which the bidder proposes to sub-contract, together with the name and address of the proposed sub-contractors
- Performance of the bidder in previous contracts in last five years.
- Samples/photos, specifications, warranties (generally 1 year, unless otherwise as mentioned) & suppliers' details of materials & furniture to be supplied to match with the drawings, BOQ, specifications & existing setup.

Clause 4.4

- Average annual volume of construction work performed during the last five years shall be at least **Rs. 21.0 million**

Annual Average Construction Turnover (AACT) is calculated as follows,

$$AACT = \frac{\sum ACT_n}{5} \quad \text{where, } n = 1\text{st} \dots\dots\dots 5\text{th year (last five years)}$$

ACT_n - Annual Construction Turnover of nth year (from the audited financial report)

- The bidder should have, at least one contract experience in construction or rectification of substructure of bridge of similar nature and complexity equivalent to the Works over the last 10 years (to comply with this requirement, works cited should be at least 70% completed), the value of which should be at least **Rs. 9.5 million.**

Experience of subcontractors in respect of “Contract of similar size and nature” shall be accepted, only if the reference sub- contract was approved by the Employer. Also such bidder shall submit the sub –contracting agreement along with the Completion Certificate issued by the main contractor and an approval letter issued by the Employer confirming the sub-contracting arrangement. Any bids that, not complying with this requirement shall be rejected.

- Liquid Assets and / or credit facilities required

Minimum Liquid Assets available shall be **Rs. 13.5 million**

Minimum Liquid Assets Available is calculated as follows:

$$X = (A - L) - 0.1 W + C \quad \text{where;}$$

X = Minimum Liquid Assets available

A = Current Assets as given in the latest audited financial statements

L = Current Liabilities as given in the latest audited financial statements

W = Outstanding contractual commitments as supported by an affidavit as per Form given in Section 9

C = A project specific revolving line of credit given by a bank used by Form given in Section 9

Note : Available Working Capital of bidder should be positive (+).

Any Bidder who does not have the minimum liquid assets calculated on the above basis, required under Clause 4.4 shall be treated as non responsive.

Any bid which has to be supported by a project specific revolving line of credit, to meet the requirement of the Clause 4.4 but does not provide it strictly according to Form given in Section 9 shall be treated as non responsive.

The bidder shall submit an affidavit that he has declared all his other contractual commitments – specimen form attached in Section 9. But does not provide all current contract commitment shall be treated as non responsive according to the clause 3.3 of ITB. No Conditional Line of Credit will be accepted and any letter of line of credit which has deviated from the specimen format, shall be considered as non responsive.

Add new clause 4.5

Clause 4.5

- Any Bidder who has abandoned any of the previous contracts awarded to him.
- Any Bidder who has delayed previous contracts awarded to him beyond period of 50% of the respective contract period* in last five years before date 11th of July 2024 due to contractor's default.
- If any contract has been terminated due to the contractor's default within last five years before date 11th of July 2024

If any bidder has one or more poor performed/ performing contracts shall be considered as non – responsive.

*Contract Period = Original Contract Period + Approved EOTs

C. PREPARATION OF BID

Clause 9.1 Employer's address for the purpose of clarification is:

- a. Deputy Director General (RM & M), Road Development Authority, 6th Floor, "Maganeguma Mahamedura", Denzil Kobbekaduwa Mawatha, Battaramulla.
T: 011 – 2882196, Fax No. 011 – 2882195

Clause 11.1 The language of the Bid shall be English.

Clause 13.3

The bid price shall include Contingencies and Provisional sums.

VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However VAT component shall be shown separately at the end of the BOQ.

Clause 13.4

The Contract is not subjected to price adjustment.

Clause 15.1

The bid shall be valid up to 08/11/2024.

Clause 16.1

Bid shall include a Bid Security using the form included in Section 9.

Clause 16.2

Bid Security shall be:

- For an amount of Rs. 200,000/=.
- Valid until 06/12/2024.
- Issued by an agency acceptable to the Employer using the form for bid security (unconditional guarantee) included in Section 9 – Standard Forms.
- The Beneficiary of the Bid Security should be Director General, Road Development Authority, 1st Floor, 216 "Maganeguma Mahamedura", Denzil Kobekaduwa Mawatha, Battaramulla.
- Any bond or security issued by ABC Insurance Company Limited is not acceptable.

Clause 17.0

Pre-bid meeting will be held at the office of the Deputy Director General (RM & M), Road Development Authority, "Maganeguma Mahamedura", Battaramulla at 10.00 a.m. on 24/07/2024. Site visit will be arranged if necessary.

D: SUBMISSION OF BID

Clause 19.2 (a)

The Employer's Address for the purpose of bid submission is -

*Chairman, RDA Procurement Committee
C/o Director General, Road Development Authority,
1st Floor, "Maganeguma Mahamedura", 216, Denzil Kobbekaduwa Mawatha,
Battaramulla*

Clause 19.2 (b)

The name of the Contract is 'PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA', UNDER Contract No: RDA/RM&M/HQB/2024/03

Clause 20.1

The deadline for submission of bids shall be 2.00 p.m. on 09/08/2024.

E : BID OPENING AND EVALUATION

Add new Clause

Clause 29.2 (f)

Regional preference of 5% shall be granted for the regional contractors whose bids have become as responsive bids as per the Public Finance Circular No. 04/2016 (ii).

F: AWARD OF CONTRACT

Clause 34.1

The Standard Form of Performance Security acceptable to the Employer shall be a Bank Guarantee from a reputed Bank operating in Sri Lanka and accepted by the Treasury for issue of Guarantees. The amount of Performance Security is 5% (Five percent) of the Initial Contract Price. The Format of the Performance security shall be strictly in accordance with the specific format given in Standard Forms Section 2. Any bond or security issued by Insurance Companies is not acceptable

Clause 36

The Adjudicator proposed by the Employer is a member to be appointed by the Institution of Engineers, Sri Lanka (IESL)

Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case-to-case basis and shall be shared equally by the Contractor and the Employer.

CONTRACT DATA

1.1 The Employer is the Road Development Authority established by the Act No 73 of 1981 as amended by Act No. 05 of 1988 and No. 37 of 2009.

Address: Road Development Authority, "Maganeguma Mahamedura", 216, Denzil Kobbekaduwa Mawatha, Battaramulla.

Name of Employer's Representative will be notified later.

1.1 The Engineer for the Contract will be notified later.

Engineer's Representative: Will be notified later

1.1 The Work consists of partitioning of office building, water proofing, electrical installation, plumbing & sanitary installation, painting, supply of office furniture etc.

The scope of the work is preparation of office space for ADG(HR), ADG(ES), ADG PLANNING) & AD(ADMIN) at "Maganeguma Mahamedura", Battaramulla.

The Start Date shall be 07 calendar days from the receipt of the Letter of Acceptance.

9.1 Schedule of Key Personnel: (Directly involved in the project)

Minimum persons with qualifications and experience to be defined,

- a. Technical Project Manager with B.Sc Civil Eng. & 10 years working experience in similar Nature.
- b. Contract Administration Minimum qualification shall be Diploma in Civil Engineering or Quantity Surveying or Architect in recognized institute with 3 years working experience in relevant field.

13.1 The minimum insurance covers shall be:

- The minimum cover for insurance of the Works, Temporary Works and of Plant and Materials is 110% of the Initial Contract price.
- The minimum for insurance of other property is Rs. 1 Million per occurrence with the third party, number of occurrences unlimited.

The minimum cover for personal injury or death,

- For the Contractor's workmen is Rs. 400,000/= per event
- Contractor's employees other than workmen is Rs. 550,000/= per event
- For third party and employees of the Employer and other persons engaged by the Employer is Rs. 550,000/= per event

For all the above the number of occurrence shall unlimited.

The insurance cover shall be valid from the Start Date to the end of the Defects Liability Period.

14.1 Information from the Site investigation, if so applicable and available, is shown on the Drawings.

17.1 The Intended Completion Date for the whole of Works shall be **63 Days** from the Start Date.

21.1 The Site Possession Date shall be within 03 Calendar days from the date of Letter of Acceptance.

- 27.1 The Contractor shall submit a Programme for the Works within **28** Calendar days of the Letter of Acceptance.
- 27.3 One Month.
- 27.4 2% of the Initial Contract Price in Rupees.
- 35.1 Add with the following,
The Defects Liability Period is 364 Days.
- 39.2 Engineer may order variations up to a total cumulative value of not exceeding the contingencies provided in the priced BOQ when an emergency situation occurs and to ensure proper implementation of construction activities in a timely manner. Any variation order which involves the increase of contract price or variation order on change of scope would need the prior approval of the Employer.
- 43.1 Replace the second sentence of Clause 43.1 “The Employer shall pay date of each certificate” with the following.
“The Employer shall pay the Contractor the amounts certified by the Engineer within 28 days of the date of each certificate.
- 47.1 Price Adjustment
The contract is not subjected to price adjustment.
- 48.1 The retention from each payment shall be 10% percent of the certified work done.
The limit of retention shall be 5 % of the Initial Contract Price.
- 49.1 The liquidated damages for the whole of the Works shall be **Rs. 6,970.00** per Day.
The maximum amount of Liquidated Damages for the whole of the works shall be 10% (ten percent) of the Initial Contract Price.
- 51.1 Replace the Sub-clause 51.1 with the following: -
‘The Employer shall make advance payment to the Contractor in an amount equivalent to 20% of the Initial Contract Price less contingencies less Provisional Sums within 14 Days after furnishing of an unconditional guarantee in a form and by a bank acceptable to the Employer or from the Construction Guarantee Fund. The guarantee shall remain effective until the advance payment has been repaid, but the amount of the guarantee shall be progressively reduced by the amounts repaid by the Contractor. Interest will not be charged on the advance payment.
Advance Payment would be made in two equal instalments. The second Instalment would be paid only after establishing that the first instalment of the advance payment has been used exclusively for mobilization as per Cl. 51.2 and submission and approval of detailed construction programme with network analysis and resource scheduling.
Any bond or security issued by Insurance Company is not acceptable.
- 52.1 The Performance Security shall be 5% percent of the Initial Contract Price and issued by a reputed Bank operating in Sri Lanka and accepted by the Treasury for issue of Guarantees.
Any bond or security issued by Insurance Company Limited is not acceptable.
- 58.1 As-Built Drawings shall be submitted to the Engineer within one month after the issuing of Certificate of Completion.

Add the annexure of additional requirements pertaining to the as built drawings to this sub clause

- 60.1 The percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is 25%
- 63 Clauses 63.2(b), 63.4, 63.5, 63.6 and 63.7 are not applicable.
- 63.3 Replace the text of Clause 63.3 with the following text: "The total sum paid to the Contractor shall include such amounts, for the work, supplies or services plus following percentage of actual cost shall be paid to the Contractor for Provisional Sum of the Bill of Quantities."
1. For the works executed by Utility Authorities - 10%
 2. For the works directly executed by the Contractor – 20%
 3. For supplying and services-10%

FOR REFERENCE ONLY

AS BUILT DRAWINGS

Description

The work shall consist of preparation of As Built Drawings necessary for performance of the completion of the work covered by the Contract, the Contractor shall supply them by the dates stated in the Contract Data.

The Contractor shall retain, at his sole expense, a qualified engineer for appropriate on site construction inspections to ensure that all improvements as set forth required, pursuant to standards and specification, and as-built shall be provided. The contractor shall certify, in writing, to the Engineer that the improvements were done in compliance with the approved plan or agreement pursuant to Standards & Specifications and as-built shall be provided.

Field managed record drawings should be provided to the Engineer with indicating additions and deletions for approval before preparation of the final as-built Drawings.

The following requirements shall be applied to each as-built drawing developed for the project and a hard copy together with an electronic AutoCAD drawing file format on CD shall submit for the Engineer.

Construction Requirement

The following items shall be required for all "As-Built Drawings.

- (a) All as-built for projects are required to be on 24" x 36" or similar size of construction drawings and shall bear the name and address, of the person who preparing the drawings and the date the as-built data is added to the original via the revision block. Electronic Auto CAD drawing files are also required. Surveyor's/Engineer's statement (with embossed or wet seal and with an original signature on each sheet) shall verify that as-built drawings reflect the true conditions in the field.
- (b) Contractor's statement (with an original signature on each sheet) shall verify that all construction specifications and product qualities have been met or exceeded.
- (c) "AS BUILT DRAWINGS" of "RECORD DRAWING" shall be clearly labelled on each sheet.
- (d) If the details of service lines (Electrical, Network cables, Water, Sewerage, ducts &etc) are available needs to be included to the as-built drawings on the approval of Engineer

Measurement & Payments

No payment shall pay for the preparation of As built drawings. If the Contractor does not supply the As Built Drawings by the dates stated in the contract data, or they do not receive the Engineer's approval, the Engineer shall withhold the release of Final payment of the Contract.

Section - 6

Specifications

Standard Specification
Particular Specification

FOR REFERENCE ONLY

Standard Specifications

The Standard Specifications comprise SCA/4/I, Building Works (Vol I) & SCA/4/II, Building Works (Vol II)', SCA/3/2 (Vol I), SCA/3/2 (Vol II), SCA/3/3 (Vol III) Specifications for Water Supply Sewerage & Storm Water Drainage Works & SCA/8 Electrical & Mechanical works (2nd Edition)

Published by the Institute of Construction Training and Development.

Bidders who are not in possession of this publication can purchase it from the Construction Industry Development Authority (CIDA) former (ICTAD).

Particular Specifications

These Particular Specifications should be read in conjunction with the Standard Specifications for Building works SCA/4/I(Vol 1), SCA/4/II (Vol 11), Specifications for Water Supply Sewerage & Storm Water Drainage Works SCA/3/2 (Vol I), SCA/3/2 (Vol II), SCA/3/3 (Vol III) & for Electrical & Mechanical works SCA/8 (2nd Edition), which are applicable in all cases not covered herein.

The Particular Specifications for some sections of the works are comprehensive and cover the full extent of the works in these sections. In other sections they apply in conjunction with the Standard Specifications. Finally in some sections not covered in the Particular Specifications, the Standard Specifications shall apply in full.

Where there is an ambiguity or discrepancy between the Particular Specifications and the Standard Specifications, the Particular Specifications shall prevail.

Annexure – Particular Specifications

FURNITURE

- T/01- 7 seater meeting table. 84-96"(L)x48"(W)x30"(H), Laminated high quality melamine worktop with same melamine structure or powder coated galvanized steel structure
- T/02- ADG table. Director Table- 96" (L)x72" (W)x30" (H), L shaped Laminated high quality melamine worktops with same melamine support structure or/and powder coated galvanized steel structure with cupboards & drawers
- T/03- dining table-36"x24"x30" Pu finished Mahogany wooden & hairline finished Stainless steel table as per drawing
- T/04- workstation -48"x24"x54" Laminated high quality melamine table with movable cupboards with aluminum or pvc separations to match existing design
- T/05- office assistant table - 36"(L)x21"(W)x30"(H), Laminated high quality melamine table with same melamine structure
- T/06- Side table -24"x24"x15" Pu finished treated Mahogany wooden & hairline finished Stainless steel table as per drawing
- CH/01- ADG head chair- High Back chair with high density foam with Pu leather for the seat & back rest and armrest with chrome arm pole with pu padded arm. MECHANISM: Multi-function mechanism with five lock position. GASLIFT: reputed standard, high quality gas lift. BASE: reputed standard chromed base, R: 350mm. CASTORS: reputed standard castors
- CH/02- visitor chair -High Back chair with high density foam with Pu leather for the seat & back rest and armrest with chrome arm pole with pu padded arm. Bottom Frame: Chrome frame, 2.0mm thickness.
- CH/03- visitor chair -Medium Back chair with high density foam with Pu leather for the seat & back rest and armrest with chrome arm pole with pu padded arm. MECHANISM: Multi-function mechanism with five lock position. GASLIFT: reputed standard, high quality gas lift. BASE: reputed standard chromed base, R: 350mm. CASTORS: reputed standard castors.
- CH/04- chair -Low back Black nylon cover upholstery with high quality. Elastic mesh and height adjustable lumbar support. With adjustable arm with soft PU pad. SEAT: Mould foam (PU foam) with fabric upholstery. MECHANISM: Multi-function mechanism, four lock position, and unique-designed superior plastic cover under seat with sliding function. GASLIFT: reputed standard, high quality gas lift. BASE: reputed standard nylon base, R:350mm. CASTORS: reputed standard castors
- CH/05- chair -Low BACKREST: High density foam with tapestry fabric for the front and rear of the back. ARM: High quality PP armrest. SEAT: High density foam with tapestry fabric upholstery. MECHANISM: Simple mechanism with one lock position. GAS LIFT: reputed standard, high quality gas lift. BASE: reputed standard nylon base, R:320mm CASTORS: reputed standard castors.
- CH/06- chair --Low back Black nylon cover upholstery with high quality. Elastic mesh and height adjustable lumbar support. with adjustable arm with soft PU pad. SEAT: Mould foam (PU foam) with fabric upholstery. Bottom Frame: Chrome frame, 2.0mm thickness.
- CT/01- coffee table- 48"x24"x15" Pu finished treated Mahogany wooden & hairline finished Stainless steel table as per drawing
- S/01- sofa-84"x30"x32" Fully cushioned sofa with internal wooden structure & Mahogany wooden legs as per drawing & to be matched to existing design.

- P/01- pantry unit-42"x24"x82" Treated Mahogany wood, Pu finished pantry with granite top as per drawing
- vanity counter- 36"x24"x58"Treated Mahogany wood, pu finished cupbard with granite working to and single bowl sink
- PB/01- planter box with indoor plan pot-24"x24"x24" treated mahogany wood pu finished box as per drawing with indoor plant
- C/01- file cabinet-48"(L)x14"(W)x34"(H), Laminated high quality melamine cupboard with lockable doors
- C/02- box file drawer -24"x18"x54"Steel four drawers box file storage unit with dual lock options. Loading capacity 25kg per drawer

FOR REFERENCE ONLY

FOR REFERENCE ONLY

Section-7

Bill of Quantities

BILL OF QUANTITIES

PREAMBLE

1. The Bill of Quantities shall be read in conjunction with all other bidding documents.
2. General directions and descriptions of work or materials given elsewhere in the bidding Documents are not necessarily repeated in the Bills of Quantities. For the full meaning of each Item, reference should be made to the applicable passages in the bidding Documents.
3. The prices and rates entered by the Contractor in the Bill of Quantities shall be deemed to cover the complete and finished works in the final position as required by the bidding Documents, including, inter alia, all costs and expenses which may be required in and for the construction and maintenance of the works, together with all risks, liabilities, contingencies, insurance, sampling, testing, providing all necessary assistance to the Engineer and in general all obligations imposed or implied by the contract.
4. Without affecting the generality of the foregoing provisions the prices and rates entered by the contractor in the Bills of Quantities shall also include, inter alia, all costs and expenses involved with or arising from the following:
 - i The provision, storage, transport, handling, use, distribution and maintenance of all materials, plant, equipment, machinery and tools, including all costs, charges, dues demurrage or other outlays involved in carriage and importation.
 - ii The provision and maintenance of all staff and labour and their payment, accommodation, transport, fares and other requirements.
 - iii Setting out, including the location, construction and preservation of survey markers, measurement and supervision.
 - iv The provision, storage, transport, use, handling, distribution and maintenance of all consumable stores fuel, water and electricity including the requirements of the Engineer's Representative and his staff.
 - v The location, test proving, opening, operation, reinstatement of all quarries and borrow pits, as well as compensation and mining royalties costs associated with quarries and borrow pits or any other land the contractor may require additional to that provided free for the execution of the permanent works.
 - vi Sampling, the transport of samples, testing, the carrying out of trial sections of earthworks or payment and the checking of all information given by the Engineer.
 - vii Injury caused to the Works under Construction, Plant, Materials and consumable stores by weather.
 - viii Repairs to the Works either prior to or during the Period of maintenance.
 - ix Maintenance work as detailed in the Specifications and the Conditions of Contract and the maintenance of public amenities.
 - x Co-ordination with other Contractors or Authorities carrying out work either in connection with or adjacent to the Works.
 - xi The supply of manufacturers test certificates.

- xii The protection of mains and services, and cost of repairs in case of damage caused by the Contractor.
- xiii Pumping and dewatering; the protection of excavation faces.
- xiv The provision and maintenance of temporary diversions in order that through traffic flow shall remain unobstructed through the contract period and in general the provision of all temporary works required in connection with the works.
- xv Insurance, custom duties, taxes(excluding VAT) levies, first aid, welfare and safety requirements and all other overheads and costs and profit.

5. A price or rate shall be entered against each Item in the Bills of Quantities whether quantities are stated or not. Item against which no price or rate is entered shall be deemed to be covered by the other prices or rates entered by the Contractor in the Bill of Quantities. The unit price or rate entered against any Item shall take Precedence over any miscalculation in the total sum against that Item. Where separate items have not been provided in the Bill of Quantities for work shall be deemed to have been included in the other prices and rates.

6. The Quantities given in the Bill of Quantities are estimated only and are given to provide a basis for the tender. No guarantee is given for their accuracy and payments to Contractor will be based on the prices and rates quoted in the bills applied to measured quantities for work done.

The quantity for each Item of work executed by the Contractor in accordance with the Contract shall be measured net and no allowance will be made for waste, bulking, shrinkage decrease of volume due to compaction or the provision of working space.

7. The items in the Bills of Quantities are the general application to the whole of the works at any location on site or any part of the works as indicated in the bid documents or instructed by the Engineer's representative.

8. Tenders, which group several items together in the Bill of Quantities under one price, will not be accepted.

9. Abbreviations in the Bill of Quantities are as follows: -

hrs	-	Hours
ft	-	Linear feet
sqft	-	Square feet
sqr	-	square
cube	-	cube
nos.	-	Numbers
L.S	-	Lump Sum
P.S	-	Provisional Sum
nth.	-	Month
ltr.	-	Litre
kg.	-	Kilogramme
mt	-	Metric Tonne
wk.	-	Week

Summary of Bill of Quantity

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT “MAGANEGUMA MAHAMEDURA”, BATTARAMULLA
CONTRACT NO RDA/RM&M/HQB/2024/03**

<i>Bill No</i>	<i>Description</i>	<i>Amounts / Rs</i>
<i>1</i>	Preliminaries & General	
<i>2</i>	Preparation of ADG (HR) Office	
<i>3</i>	Preparation of ADG (ES) Office	
<i>4</i>	Preparation of AD (ADMIN) Office	
<i>5</i>	Preparation of ADG (PLANNING) Office	
A	Sub Total-01	
B	Provisional sums (PS)	
C	Sub Total -02 without PS (A-B) (deduct PS from sub total 01)	
D	Discount if any	Amount in words
		Amount in figures
E	Sub Total 03 (C -D)	
F	Sub Total 04 with PS (E+B) (add PS to sub total 03)	
G	Allow for physical contingencies 10% (F*10%)	
H	Bid Price (F+G) [Form of Bid price]	
I	VAT (18% *H)	
J	Bid Price with VAT (H+I)	

Amount in words: _____

Name of Authorized Officer: _____

Signature: _____

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD
(ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
PRELIMINARIES**

ITEM NO.	DESCRIPTION	TYPE	UNIT	AMOUNT (RS.)
1	<u>PRELIMINARIES</u>			
	Insurance and Securities			
1.1	Allow sum for providing a Performance Security.	A	Item	
1.2	Allow sum for providing an Advance Payment Security.	A	Item	
1.3	Allow sum for providing insurances (All Risk & WCI).	A	Item	
1.4	Contractor's Mobilization and demobilization of site.	A	Item	
1.5	Allow lump sum for all cost in connection with preparing samples for testing, making arrangements for testing of Materials, Goods etc., as stipulated in the specification, obtaining test reports and submitting the same to the Engineer.	E	Item	
	TOTAL FOR PRELIMINARIES CARRIED TO			-

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) &
AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
SUMMARY - L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE**

ITEM	DESCRIPTION	AMOUNT (Rs.)	
2.1	DEMOLITION	Rs.	-
2.2	CONCRETE WORK	Rs.	-
2.3	MASONRY WORK	Rs.	-
2.4	WATER PROOFING WORK	Rs.	-
2.5	ALUMINIUM WORK	Rs.	-
2.6	FURNITURE	Rs.	-
2.7	ELECTRICAL INSTALLATION	Rs.	-
2.8	PLUMBING AND SANITARY INSTALLATION	Rs.	-
2.9	FLOOR, WALL AND CEILING FINISHES	Rs.	-
2.10	PAINTING WORK	Rs.	-
	SUB TOTAL I	Rs.	-

FOR REFERENCE

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.1	DEMOLITION				
2.1.1	Removing existing aluminium door (with sashes) & debris cleared away from site. Rate to include for make good to damaged existing's and repair all reveals. (<40Sqft)	Nos	4.00		
2.1.2	Removing existing tempered glass door (with sashes) & debris cleared away from site. Rate to include for make good to damaged existing's and repair all reveals. (<40Sqft)	Sqft	17.50		
2.1.3	Removing existing steel sound proof door (with sashes) & stack at the site for re-use. Rate to include for make good to damaged existing's and repair all reveals. (<40Sqft)	Nos	1.00		
2.1.4	Carefully removing the existing Gypsum board partition, Aluminium glass partition and sound proof partition and debris cleared away from site & keep usable materials for the re- installation . Rate include for make good to damaged existing's to its original condition.	Sqft	507.00		
	TOTAL FOR DEMOLITION WORK WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.2	CONCRETE WORK Volume Batched Grade 20 concrete prepared at site manually for bathroom filling . Rate inclusive of placing vibrating, curing and necessary formwork and reinforcement.				
2.2.1	Toilet Area filling	Cube	0.35		
	<u>VANITY TOPS</u>				
2.2.2	Volume Batched Grade 20 concrete prepared at site manually .	Cube	0.02		
2.2.3	Shuttering for lintols in 12mm thick plywood boards including dismantling.	Sqft	8.00		
2.2.4	Tor steel reinforcement to slabs, beams, lintols, columns, footings etc.. bent to shape, laid in position and tied with 16 B.W.G. Aneal binding wire in Ground floor (Laps should be measured as per the drawings)	kg	6.00		
2.2.5	Supply & fixing 20mm thick granite for vanity tops	Sqft	6.13		
	<u>RCC LINTOLS</u>				
2.2.6	R.C.C.lintols 9" x6" in Grade 20 concrete reinforced with 2 Nos. 10 mm dia. tor steel bars and 6 mm dia. mild steel stirrups at 6" c/c to the followings. (Rate shall include for all necessary formwork and Reinforcement)	L.ft	28.25		
	TOTAL FOR CONCRETE WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.3	<u>MASONRY WORK</u>				
2.3.1	150 mm (6") thick solid block wall in cement and sand 1:5 mortar including Stiffener columns size 6" x6" in Grade 20 concrete, reinforced with 2 nos of 10mm dia. Tor steel bars and 6mm mild steel stirrups @ 6" c/c, including necessary form work.	Sqft	216.00		
	TOTAL OF MASONRY WORK CARRIED TO SUMMRY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.4 2.4.1	<u>WATER PROOFING WORK</u> Application of cementitious water proofing using reputed brand for internal wet areas such as toilet floors and walls where the surfaces are not directly exposed to sunlight and weathering. Rate shall include for cleaning the substrate and all other work as per manufacturer's specifications on application and shall include ponding test for a 300mm water height kept for a period of 48 hours for horizontal surfaces. (10 year warranty on application). Warrenty Certificate should be submitted	Sqft	158.00		
	TOTAL FOR WATER PROOFING WORK CARRIED TO SUMMERY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.5	<u>ALUMINIUM WORK</u> <u>PARTITIONING WORK</u>				
2.5.1	Supply & installation of 75 x 1.2mm thick natural aluminium partition frame, panelled portions, All portion is panelled with 6mm thick clear glass panels with sand blast stickers with board joints taped with necessary pop rivots, gasket & etc. and work complete in order and details given in Drawing No:- 2024150/RDA /ARCH/TD/03, 08,09 & 10	Sqft	412.00		
2.5.2	Supplying and installation of 10mm thick tempered glass partition 1" x 1" stainless U channel frame work with necessary pop rivets, gasket and etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA /ARCH/TD/ 03, 08,09 & 10	Sqft	245.82		
2.5.3	Supply & installation of Sound proof partition to match with the existing sound proof partition (Durra board double sided) at the site and details given in Drawing No:- 2024150/RDA/ARCH/TD/03, 08,09 & 10	Sqft	20.83		
	<u>DOORS</u>				
2.5.4	Supply & Installation of Natural aluminium single sash butt hinged openable door with middle rail and glazed with 6mm thick clear glass panels at top and bottom panel, neoprene and wooleed beading, gaskets, pop rivots, threaded bar with nut and approved quality lock, butt hinges, door handle with cap nut and high quality door closer. As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/03,08,09 & 10	Sqft	100.87		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.5.5	Installation of existing sound proof partition door with necessary accessories.As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/03,08,09 & 10	Sqft	17.50		
2.5.6	Supplying and installation of 10mm thick tempered glass openable single sash door with approved quality lock, patch fittings, floor hinges, door handle with cap nut. As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/03,08,09 & 10	Sqft	21.00		
	TOTAL FOR ALUMINIUM WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.6	<p><u>FURNITURE</u> Supply and installation of following moveable furniture with approved colour and quality as per the specification & detail drawing series issued by the Architect ,(Drawing No:- 2024150/RDA/ARCH/TD/04, 11,12 & 13</p>				
2.6.1	Supply & Installation of T/01- 7 seater meeting table. 84-96"(L)x48"(W)x30"(H), Laminated high quality melamine worktop with same melamine structure or powder coated galvanized steel structure	Nos	1.00		
2.6.2	Supply & Installation of T/02- ADG table. Director Table- 96" (L)x72" (W)x30" (H), L shaped Laminated high quality melamine worktops with same melamine support structure or/and powder coated galvanized steel structure with cupboards & drawers.	Nos	1.00		
2.6.3	Supply & Installation CT/01- coffee table- 48"x24"x15" Pu finished treated Mahogany wooden & hairline finised Stainless steel table as per drawing	Nos	1.00		
2.6.4	Supply & Installation of T/03- dining table- 36"x24"x30" Pu finished Mahogany wooden & hairline finished Stainless steel table as per drawing	Nos	1.00		
2.6.5	Supply & Installation of S/01- sofa-84"x30"x32" Fully cushioned sofa with internal wooden structure & Mahogany wooden legs as per drawing & to be matched to existing design.	Nos	1.00		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.6.6	Supply & Installation of CH/01- ADG head chair- High Back chair with high density foam with Pu leather for the seat & back rest and armrest with chrome armrest with pu padded arm. MECHANISM: Multi-function mechanism with five lock position. GASLIFT: reputed standard, high quality gaslift. BASE: reputed standard chromed base, R: 350mm CASTORS: reputed standard castors	Nos	2.00		
2.6.7	Supply & Installation of CH/02- visitor chair -High Back chair with high density foam with Pu leather for the seat & back rest and armrest with chrome armrest with pu padded arm. Bottom Frame:Chrome frame, 2.0mm thickness.	Nos	4.00		
2.6.8	Supply & Installation of CH/03- visitor chair -Medium Back chair with high density foam with Pu leather for the seat & back rest and armrest with chrome armrest with pu padded arm. MECHANISM: Multi-function mechanism with five lock position. GASLIFT:reputed standard, high quality gaslift. BASE: reputed standard chromed base, R: 350mm CASTORS: reputed standard castors	Nos	7.00		
2.6.9	Supply & Installation of P/01- pantry unit-42"x24"x82" Treated Mahogany wood, Pu finished pantry with granite top as per drawing	Nos	1.00		
2.6.10	Supply & Installation of vanity counter-36"x24"x58"Treated Mahogany wood, pu finished cupboard with granite working to and single bowl sink	Nos	1.00		
2.6.11	Supply & Installation of PB/01- planter box with indoor plant pot-24"x24"x24" treated mahogany wood pu finished box as per drawing with indoor plant	Nos	2.00		
	TOTAL FOR FURNITURE CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.7	<p><u>ELECTRICAL INSTALLATIONS</u></p> <p>The contractor is strongly requested to visit the site before filling the document.</p> <p>The contractor shall be responsible for any loss or damage to the owner's equipment, instruments, existing structures, electrical cables which feeds to other ares, adjoining structures and unfixed materials.</p> <p>All switches and socket outlets shall be approved make, type and all samples of switches and socket outlets shall be submitted with necessary technical specifications to the Engineer's approval prior to installation.</p> <p>All equipment shall be guaranteed for a period of 12 months from the date of commissioning or date of practical completion of the project or handing over of the project which ever later.</p>				
2.7.1	Supply, installation & Wiring of flush mounted 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits.	Nos	7.00		
2.7.2	Supply, installation & Wiring of Flush mounted 13 Amp UPS switch socket outlet wired using 2x7/0.67(2x7/.029) insulated copper wire & 1x7/0.67(7/.029) copper earth wire in fully surface plastic casing and capping with plug base.	Nos	1.00		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.7.3	<p>Supply, installation & Wiring of AC point 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits</p> <p>Supply & Installation of lamp fittings</p> <p>Supply & Installation of the following lighting fixtures with all accessories as per the specifications and as annexed scheduled of lighting fixtures for all areas. lamp fitting and accessories should be reputed makes as given in the specification.</p>	Nos	1.00		
2.7.4	2'-0" x 2'-0' LED 40 watt ceiling recessed mounted panel light fitting.	Nos	1.00		
2.7.5	LED mirror light fitting	Nos	1.00		
2.7.6	Supply & Installation of Wall Mounted Exhaust Fan Voltage - 220V/50Hz, Power - 45W Fan Size : 12"X12"	Nos	1.00		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
	<p>ELV WORK Supply ,wiring , Installation & terminating of data, TV, Voice, Speaker & Camera system outlet in PVC conduit as appropriate, Including Back Boxes, face Plates, Keystones and all Other necessary accessories and consumables. Rates shall include chipping of walls/concreats, concreting, back filling & complete works & etc..</p>				
2.7.7	Data Points	Nos	3.00		
2.7.8	Voice Outlet	Nos	2.00		
2.7.9	Supply, installation, testing & commissioning of wall mounted, inverter type split type 18000 BTU air conditioning unit complete with inter connecting pipes and outer unit, pre filters and all necessary accessories.	Nos	1.00		
2.7.10	Re arrangement of existing ceiling light & AC diffusers as directed by the engineer	P.S	1.00		
2.7.11	Re arrangement of light point wiring with switches as directed by the engineer.	P.S	1.00		
2.7.12	Supply & Installation of 20A MCB to relevant sub distribution board at Level 2 (cost for other materials such as glands, nuts, flexible conduites etc. and the termination charge should be included)	Nos	4.00		
	TOTAL FOR ELETRICAL WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.8	<u>PLUMBING AND SANITORY INSTALLATION</u>				
	WATER SUPPLY SYSTEM				
	COLD WATER SUPPLY DISTRIBUTION PIPE ARRANGEMENT				
	Type 1000 uPVC pipe with all necessary specials laid in water distribution system buried in brick walls/Floor or clipped to any location where necessary. Rate shall include for necessary fittings		Note		
2.8.1	32mm dia	Lft	10.00		
2.8.2	25mm dia	Lft	10.00		
2.8.3	20mm dia	Lft	10.00		
	Valves				
	Valves for cold water supply				
2.8.4	Supply and fixing 3/4" dia Brass Ball valve (Ball cock) reputed Brand.	Nos	1.00		
	SANITARY FITTINGS & FIXTURES				
	Supply & Installation of approved quality sanitary appliances with pipe specials, fittings, and connecting to water supply lines and waste & soil pipes & commissioning.				
2.8.5	Supply and Installation of wall hung, back to wall Water Closet suite, featuring a wash down 4.5/3 L concealed dual flushing system in reputed brand	Nos	1.00		
2.8.6	Supply and fix white vanity type wash basin overflow hole and single tap hole in center of complete to working order inclusive of the 1 1/4" chromium plated waste outlet of reputed brand and 1 1/4" chromium plated siphon cleanable bottle trap of reputed brand	Nos	1.00		
2.8.7	Supply and fix Chromium plated pillar tap (cold water) for wash basin of reputed brand.	Nos	1.00		
2.8.8	Supply and fix 5mm thick mirror of size 50" x 35" rectangular, Flat edge wall mounted mirror.	Nos	1.00		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.8.9	Supply and fix chromium plated Bidet Spray of reputed brand.	Nos	1.00		
2.8.10	Supply and fix chromium plated Robe Hook of reputed brand.	Nos	1.00		
2.8.11	Supply and fix chromium plated Soap holder of reputed brand	Nos	1.00		
2.8.12	Supply and fix chromium plated Toilet Paper Holder of reputed brand	Nos	1.00		
2.8.13	Supply and fix Chromium plated 1/2" dia. angle valve of reputed brand.	Nos	3.00		
2.8.14	Supply and fix Chromium plated 1/2" dia. 18" long flexible hose of reputed brand	Nos	3.00		
2.8.15	Supply and fixing of approved quality 150x150mm moulded uPVC trapped floor gully in all toilets. Rate to include approved quality gully and Stainless steel gully cover and for fixtures.	Nos	1.00		
	SEWAGE AND WASTEWATER DISPOSAL SYSTEMS				
	Type 600 uPVC pipe with all necessary specials laid for internal and external waste and sewage disposal system buried in brick walls/floor, chipped to any location/soffit or laid through ground soil where necessary. Rate shall include for necessary fittings.				
2.8.16	110 mm dia.	Lft	10.00		
2.8.17	50mm dia	Lft	10.00		
2.8.18	40mm dia	Lft	10.00		
	TOTAL FOR PLUMBING AND SANITARY INSTALLATION SYSTEM CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.9	<u>FLOOR, WALL & CEILING FINISHES</u>				
	<u>FLOOR FINISHES</u>				
2.9.1	Supplying and laying floor carpet to match the existing design with necessary backing & Skirting according to the manufacturer specifications.	Sqft	390.00		
2.9.2	Supply and laying of Homogeneous Porcelain anti slip mat floor tile 24" x 24" paving on 1:3 cement & sand bedding and pointed with tile grout to match the tile.	Sqft	58.17		
	<u>WALL FINISHES</u>				
	<u>Internal wall finishes</u>				
2.9.3	Plastering 5/8" thick to walls in cement and sand 1:5 finished smooth with two coats of skim coat.	Sqft	462.00		
	<u>Reveals</u>				
2.9.4	Plastering 5/8" thick to reveals width not exceeding 6" in cement and sand 1:5 finished semi-rough. (Reveals should be measured both side separately.	Lft	33.66		
	<u>Wall tiles</u>				
2.9.5	Supply and laying 300 x 600 mm size, glazed ceramic wall tiles in reputed brand on 20mm thick 1:3 cement sand bedding and pointing with recommended tile adhesives and grout to match the color of tiles laid, as per the drawing and specifications.	Sqft	208.81		
	TOTAL FOR FLOOR, WALL AND CEILING FINISHES CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

L E V E L 2 (1ST FLOOR) - ADG (HR) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs.)
2.10.	<u>PAINTING WORK</u> <u>Wall Painting</u> <u>Internal Walls</u>				
2.10.1	Prepare surface and apply one coats of primer and two coats of emulsion paint in reputed brand on internal smooth plastered surfaces as per approved colour and manufacturer's specifications.).	Sqft	781.00		
	TOTAL FOR PAINTING WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) &
AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
SUMMARY - L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

ITEM	DESCRIPTION	AMOUNT (Rs.)	
3.1	DEMOLITION	Rs.	-
3.2	ALUMINIUM WORK	Rs.	-
3.3	FURNITURE	Rs.	-
3.4	ELECTRICAL INSTALLATION	Rs.	-
	SUB TOTAL II	Rs.	-

FOR REFERENCE

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs)
3.1	DEMOLITION				
3.1.1	Removing existing aluminium door (with sashes) & debris cleared away from site. Rate to include for make good to damaged existing's and repair all reveals. (<40Sqft)	Nos	1.00		
3.1.2	Carefully removing the existing tempered partition and stack partition at site for re use. Rate include for make good to damaged existing's to its original condition.	Sqft	118.70		
3.1.3	Carefully removing the existing gypsum board partition, Aluminium glass partition and sound proof partition and debris cleared away from site. Rate include for make good to damaged existing's to its original condition.	Sqft	118.70		
TOTAL FOR DEMOLISION WORK WORK CARRIED TO SUMMARY					

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs)
3.2	<u>ALUMINIUM WORK</u>				
	<u>PARTITIONING WORK</u>				
3.2.1	75 x 1.2mm thick natural aluminium partition frame, panelled portions, All portion is panelled with 6mm thick clear glass panels with sand blast stickers with board joints taped with necessary pop rivots, gasket & etc. and work complete in order and details given in Drawing No:- 2024150/RDA/ARCH/TD/18,21 & 22	Sqft	251.29		
3.2.2	Supplying and installation of 10mm thick tempered glass partition 1" x 1" stainless U channel frame work with necessary pop rivets, gasket and etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/ 18,21 & 22	Sqft	25.48		
3.2.3	Installation of existing 10mm thick tempered glass partition 1" x 1" stainless U channel frame work with necessary pop rivets, gasket and etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/ 18,21 & 22	Sqft	65.22		
	<u>DOORS</u>				
3.2.4	Supply & Installation of Natural aluminium single sash butt hinged openable door with middle rail and glazed with 6mm thick clear glass panes at top and bottom panel, neoprene and wooled beading, gaskets, pop rivots, threaded bar with nut and approved quality lock, butt hinges, door handle with cap nut and high quality door closer. As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/ 18,21 & 22	Sqft	57.75		
3.2.5	Supplying and installation of 10mm thick tempered glass openable double sash door with approved quality lock, patch fittings,floor hinges, door handle with cap nut.As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/ 18,21 & 22	Sqft	28.00		
	TOTAL FOR ALUMINIUM WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
 "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
 L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs)
3.3	<p><u>FURNITURE</u> Supply and installation of following moveable furniture with approved colour and quality as per the specification & detail drawing series issued by the Architect .(Drawing No:- 2024150/RDA/ARCH/TD/ 19 & 23</p>				
3.3.1	Supply & Installation of C/01- file cabinet-48"(L)x14"(W)x34"(H), Laminated high quality melamine cupboard with lockable doors	Nos	2.00		
3.3.2	Supply & Installation of T/04- workstation - 48"x24"x54" Laminated high quality melamine table with movable cupboards with aluminum or pvc seperations to match existing design	Nos	2.00		
3.3.3	Supply & Installation CH/04- chair -Low back Black nylon cover upholstery with high quality Elastic mesh and height adjustable lumbar support. with adjustable arm with soft PU pad. SEAT: Mould foam (PU foam) with fabric upholstery. MECHANISM: Multi-function mechanism, four lock position, and unique-designed superior plastic cover under seat with sliding function. GASLIFT: reputed standard,high quality gaslift. BASE: reputed standard nylon base, R:350mm. CASTORS: reputed standard castors	Nos	2.00		
3.3.4	Supply & Installation of T/06- Side table - 24"x24"x15"Pu finished treated Mahogany wooden & hairline finised Stainless steel table as per drawing	Nos	1.00		
3.3.5	Supply & Installation of S/01- sofa-84"x30"x32" Fully cushioned sofa with internal wooden structure & Mahogany wooden legs as per drawing & to be matched to existing design.	Nos	1.00		
3.3.6	Supply & Installation of T/05- office assistant table - 36"(L)x21"(W)x30"(H), Laminated high quality melamine table with same melamine structure.	Nos	2.00		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs)
3.3.7	Supply & Installation of CH/05- chair -Low BACKREST: High density foam with tapestry fabric for the front and rear of the back. ARM: High quality PP armrest. SEAT: High density foam with tapestry fabric upholstery. @ MECHANISM: Simple mechanism with one lock position. GASLIFT: reputed standard, high quality gaslift. BASE: reputed standard nylon base, R:320mm CASTORS: reputed standard castors.	Nos	2.00		
	TOTAL FOR FURNITURE CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs)
3.4	<p><u>ELECTRICAL INSTALLATIONS</u></p> <p>The contractor is strongly requested to visit the site before filling the document.</p> <p>The contractor shall be responsible for any loss or damage to the owner's equipment, instruments, existing structures, electrical cables which feeds to other ares, adjoining structures and unfixed materials.</p> <p>All switches and socket outlets shall be approved make, type and all samples of switches and socket outlets shall be submitted with necessary technical specifications to the Engineer's approval prior to installation.</p> <p>All equipment shall be guaranteed for a period of 12 months from the date of commissioning or date of practical completion of the project or handing over of the project which ever later.</p>				
3.4.1	Supply, installation & Wiring of flush mounted 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits.	Nos	6.00		
3.4.2	Supply, installation & Wiring of Flush mounted 13 Amp UPS switch socket outlet wired using 2x7/0.67(2x7/.029) insulated copper wire & 1x7/0.67(7/.029) copper earth wire in fully surface plastic casing and capping with plug base.	Nos	3.00		

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT
"MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 5 (4TH FLOOR) - ADG (ENG. SERVICE) OFFICE**

No	Description	Unit	Qty	Rate	Amount (Rs)
3.4.3	Supply, installation & Wiring of AC point 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits.	Nos	1.00		
3.4.4	Supply & Installation of lamp fittings Supply & Installation of the following lighting fixtures 2'-0" x 2'-0" LED 40 watt ceiling recessed mounted panel light fitting. - Square Type.	Nos	1.00		
	ELV WORK Supply ,wiring , Installation & terminating of data, TV, Voice, Speaker & Camera system outlet in PVC conduit as appropriate, Including Back Boxes, face Plates, Keystones and all Other necessary accessories and consumables. Rates shall include chipping of walls/concreats, concreting, back filling & complete works & etc...				
3.4.5	Data Points	Nos	3.00		
3.4.6	Voice Outlet	Nos	3.00		
3.4.7	Supply, installation, testing & commissioning of wall mounted, inverter type split type 18000 BTU air conditioning unit complete with inter connecting pipes and outer unit, pre filters and all necessary accessories.	Nos	1.00		
3.4.8	Re arrangement of existing ceiling light & AC diffusers as directed by the engineer	P.S	1.00		
3.4.9	Re arrangement of light point wiring with switches as directed by the engineer.	P.S	1.00		
3.4.10	Supply & Installation of 20A MCB to relevant sub distribution board at Level 5 (cost for other materials such as glands, nuts, flexible conduites etc. and the termination charge should be included)	Nos	4.00		
	TOTAL FOR ELETRICAL WORK CARRIED TO SUMMARY				

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) &
AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

SUMMARY - L E V E L 2 (1ST FLOOR) - ADDITIONAL DIRECTOR (ADMIN)

ITEM	DESCRIPTION	AMOUNT (Rs.)	
4.1	DEMOLITION	Rs.	-
4.2	ALUMINIUM WORK	Rs.	-
4.3	ELECTRICAL INSTALLATION	Rs.	-
4.4	FLOOR FINISHES	Rs.	-
SUB TOTAL III		Rs.	-

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA
MAHAMEDURA", BATTARAMULLA
L E V E L 2 - ADDITIONAL DIRECTOR (ADMIN)**

No	Description	Unit	Qty	Rate	Amount (Rs)
4.1	DEMOLITION				
4.1.1	Carefully removing the existing tempered Door and stack door at site for re use. Rate include for make good to damaged existing's to its original condition.	Sqft	42.00		
4.1.2	Carefully removing the existing tempered partition and stack partition at site for re use. Rate include for make good to damaged existing's to its original condition.	Sqft	246.00		
4.1.3	Carefully removing the existing tempered glass partition and debris cleared away from site. Rate include for make good to damaged existing's to its original condition.	Sqft	130.00		
TOTAL FOR DEMOLISION WORK WORK CARRIED TO SUMMARY					

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 2 - ADDITIONAL DIRECTOR (ADMIN)

No	Description	Unit	Qty	Rate	Amount (Rs)
4.2	<u>ALUMINIUM WORK</u> <u>PARTITIONING WORK</u>				
4.2.1	Supplying and installation of 10mm thick tempered glass door with sand blast stickers & necessary pop rivets, gasket and necessary fittings etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/ 26,29,30	Sqft	17.50		
4.2.2	Installation of existing 10mm thick tempered glass Door with sand blast stickers necessary pop rivets, gasket and necessary fittings etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/ 26,29,30	Sqft	42.00		
4.2.3	Supplying and installation of 10mm thick tempered glass partition with sand blast stickers 1" x 1" stainless U channel frame work with necessary pop rivets, gasket and etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/26,29,30	Sqft	299.00		
4.2.4	Installation of 10mm thick tempered glass partition with sand blast stickers 1" x 1" stainless U channel frame work with necessary pop rivets, gasket and etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/26,29,30	Sqft	246.00		
TOTAL FOR ALUMINIUM WORK CARRIED TO SUMMARY					

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 2 - ADDITIONAL DIRECTOR (ADMIN)

No	Description	Unit	Qty	Rate	Amount (Rs)
4.3	<p><u>ELECTRICAL INSTALLATIONS</u></p> <p>The contractor is strongly requested to visit the site before filling the document.</p> <p>The contractor shall be responsible for any loss or damage to the owner's equipment, instruments, existing structures, electrical cables which feeds to other ares, adjoining structures and unfixed materials.</p> <p>All switches and socket outlets shall be approved make, type and all samples of switches and socket outlets shall be submitted with necessary technical specifications to the Engineer's approval prior to installation.</p> <p>All equipment shall be guaranteed for a period of 12 months from the date of commissioning or date of practical completion of the project or handing over of the project which ever later.</p>				
4.3.1	Supply, installation & Wiring of flush mounted 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits.	Nos	2.00		
4.3.2	Supply, installation & Wiring of Flush mounted 13 Amp UPS switch socket outlet wired using 2x7/0.67(2x7/.029) insulated copper wire & 1x7/0.67(7/.029) copper earth wire in fully surface plastic casing and capping with plug base.	Nos	1.00		
	<p>Supply & Installation of lamp fittings</p> <p>Supply & Installation of the following lighting fixtures with all accessories as per the specifications and as annexed scheduled of lighting fixtures for all areas. lamp fitting and accessories should be reputed makes as given in the specification.</p>				
4.3.3	0'-9" x 0'-9" LED 18 watt ceiling surface mounted panel light fitting. - Square Type.	Nos	6.00		

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 2 - ADDITIONAL DIRECTOR (ADMIN)

No	Description	Unit	Qty	Rate	Amount (Rs)
	ELV WORK Supply ,wiring , Installation & terminating of data, TV, Voice, Speaker & Camera system outlet in PVC conduit as appropriate, Including Back Boxes, face Plates, Keystones and all Other necessary accessories and consumables. Rates shall include chipping of walls/concreats, concreting, back filling & compleate works & etc...				
4.3.4	Data Points	Nos	2.00		
4.3.5	Voice Outlet	Nos	1.00		
4.3.6	Re arragement of light point wiring with switches as directed by the engineer.	P.S	1.00		
4.3.7	Installment of a smoke detector with necessary cabling	P.S	1.00		
4.3.8	Shifting the existitng speaker on ceiling to out of the room as per drawing	P.S	1.00		
4.3.9	Supply & Installation of 20A MCB to relevant sub distribution board at Level 2 (cost for other materials such as glands, nuts, flexible conduites etc. and the termination charge should be included)	Nos	1.00		
	TOTAL FOR ELETRICAL WORK CARRIED TO SUMMARY				

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 2 - ADDITIONAL DIRECTOR (ADMIN)

No	Description	Unit	Qty	Rate	Amount (Rs)
4.4	<u>FLOOR, WALL & CEILING FINISHES</u> <u>FLOOR FINISHES</u>				
4.4.1	Supplying and laying floor carpet to match the existing design with necessary backing & Skirting according to the manufacturer specifications.	Sqft	264.00		
4.4.2	Repairing the damaged gypsum ceiling due to electrical works etc. up to existing conditions	P.S	1.00		
TOTAL FOR FLOOR FINISHES WORK CARRIED TO SUMMERY					

**PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) &
AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA**

SUMMARY - L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

ITEM	DESCRIPTION	AMOUNT (Rs.)	
5.1	DEMOLITION	Rs.	-
5.2	ALUMINIUM WORK & GLASS WORK	Rs.	-
5.3	FURNITURE	Rs.	-
5.4	ELECTRICAL INSTALLATION	Rs.	-
SUB TOTAL IV		Rs.	-

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs)
5.1	DEMOLITION				
5.1.1	Carefully removing existing aluminium glass door (with sashes) & stack at site for re use. Rate to include for make good to damaged existing's and repair all reveals. (<40Sqft)	Nos	3.00		
5.1.2	Removing existing aluminium door (with sashes) & debris cleared away from site. Rate to include for make good to damaged existing's and repair all reveals. (<40Sqft)	Nos	1.00		
5.1.3	Carefully removing the existing tempered Door and stack door at site for re use. Rate include for make good to damaged existing's to its original condition.	Sqft	17.50		
5.1.4	Carefully removing the existing gypsum board partition, Aluminium glass partition and sound proof partition and debris cleared away from site. Rate include for make good to damaged existing's to its original condition.	Sqft	512.40		
	TOTAL FOR DEMOLISION WORK WORK CARRIED TO SUMMARY				

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs)
5.2	<u>ALUMINIUM WORK & GLASS WORK</u>				
	<u>PARTITIONING WORK</u>				
5.2.1	75 x 1.2mm thick natural aluminium partition frame, panelled portions, All portion is panelled with 6mm thick clear glass panels with sand blast stickers with board joints taped with necessary pop rivots, gasket & etc. and work complete in order and details given in Drawing No:- 2024150/RDA/ARCH/TD/34,37,38 & 39	Sqft	561.39		
5.2.2	Supplying and installation of 10mm thick tempered glass partition 1" x 1" stainless U channel frame work with necessary pop rivots, gasket and etc. work complete in order. Rate shall include for fixing in positions given in Drawing No:- 2024150/RDA/ARCH/TD/34,37,38 & 39	Sqft	113.50		
	<u>DOORS</u>				
5.2.3	Installation of Natural aluminium single sash butt hinged openable door with middle rail and glazed with 6mm thick clear glass panes at top and bottom panel, neoprene and woold beading, gaskets, pop rivots, threaded bar with nut and approved quality lock, butt hinges, door handle with cap nut and high quality door closer. As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/34,37,38 & 39	Sqft	63.00		
5.2.4	Supply & Installation of Natural aluminium single sash butt hinged sliding door with middle rail and glazed with 6mm thick clear glass panels at top and bottom panel, neoprene and woold beading, gaskets, pop rivots, threaded bar with nut and approved quality lock, butt hinges, door handle with cap nut and high quality door closer. As per the members , sizes and details given in Drawing No:- 2024150/RDA/ARCH/TD/34,37,38 & 39	Sqft	15.17		
5.2.5	Supplying and installation of 10mm thick tempered glass openable double sash door with approved quality lock, patch fittings, floor hinges, door handle with cap nut. As per the members , sizes and details given in Drawing 2024150/RDA/ARCH/TD/34,37,38 & 39	Sqft	31.50		
5.2.6	Installation of 10mm thick tempered glass openable single sash door with approved quality lock, patch fittings, floor hinges, door handle with cap nut. As per the members , sizes and details given in Drawing 2024150/RDA/ARCH/TD/34,37,38 & 39	Sqft	18.06		
	TOTAL FOR ALUMINIUM WORK CARRIED TO SUMMARY				

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs)
5.3	<u>FURNITURE</u> Supply and installation of following moveable furniture with approved colour and quality as per the specification & detail drawing series issued by the Architect .				
5.3.1	Supply & Installation of C/01- file cabinet-48"(L)x14"(W)x34"(H), Laminated high quality melamine cupboard with lockable doors	Nos	3.00		
5.3.2	Supply & Installation of T/04- workstation- 48"x24"x54" Laminated high quality melamine table with movable cupboards with aluminum or pvc seperations to match exisiting design	Nos	2.00		
5.3.3	Supply & Installation CH/06- chair --Low back Black nylon cover upholstery with high quality Elastic mesh and height adjustable lumbar support. with adjustable arm with soft PU pad. SEAT: Mould foam (PU foam) with fabric upholstery. Bottom Frame:Chrome frame, 2.0mm thickness.	Nos	2.00		
5.3.4	Supply & Installation of T/06- Side table-24"x24"x15"Pu finished treated Mahogany wooden & hairline finised Stainless steel table as per drawing	Nos	1.00		
5.3.5	Supply & Installation of T/05- office assistant table-office assistant table - 36"(L)x21"(W)x30"(H), Laminated high quality melamine table with same melamine structure.	Nos	1.00		
5.3.6	Supply & Installation of CH/05- chair -Low BACKREST: High density foam with tapestry fabric for the front and rear of the back. ARM: High quality PP armrest. SEAT: High density foam with tapestry fabric upholstery. @ MECHANISM: Simple mechanism with one lock position. GASLIFT: reputed standard, high quality gaslift. BASE: reputed standard nylon base, R:320mm CASTORS: reputed standard castors.	Nos	1.00		

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA
L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs)
5.3.7	Supply & Installation of CH/04- chair -Low back Black nylon cover upholstery with high quality Elastic mesh and height adjustable lumbar support. with adjustable arm with soft PU pad. SEAT: Mould foam (PU foam) with fabric upholstery. MECHANISM: Multi-function mechanism, four lock position, and unique-designed superior plastic cover under seat with sliding function. GASLIFT: reputed standard,high quality gaslift. BASE: reputed standard nylon base, R:350mm. CASTORS: reputed standard castors	Nos	2.00		
5.3.8	Supply & Installation of C/02- box file drawer - 24"x18"x54"Steel four drawers box file storage unit with dual lock options. Loading capacity 25kg per drawer	Nos	3.00		
TOTAL FOR FURNITURE CARRIED TO SUMMARY					

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs)
5.4	<p><u>ELECTRICAL INSTALLATIONS</u></p> <p>The contractor is strongly requested to visit the site before filling the document.</p> <p>The contractor shall be responsible for any loss or damage to the owner's equipment, instruments, existing structures, electrical cables which feeds to other ares, adjoining structures and unfixed materials.</p> <p>All switches and socket outlets shall be approved make, type and all samples of switches and socket outlets shall be submitted with necessary technical specifications to the Engineer's approval prior to installation.</p> <p>All equipment shall be guaranteed for a period of 12 months from the date of commissioning or date of practical completion of the project or handing over of the project which ever later.</p>				
5.4.1	Supply, installation & Wiring of flush mounted 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits.	Nos	12.00		
5.4.2	Supply, installation & Wiring of Flush mounted 13 Amp UPS switch socket outlet wired using 2x7/0.67(2x7/.029) insulated copper wire & 1x7/0.67(7/.029) copper earth wire in fully surface plastic casing and capping with plug base.	Nos	6.00		
5.4.3	Supply, installation & Wiring of AC point 13Amp square pin switched socket outlet wired using 2X7/0.67mm (2X7/0.029) pvc insulated copper wire & 1X7/0.67mm(7/0.029) copper earth wire in fully surface plastic casing and capping or fully concealed/surface PVC conduits.	Nos	1.00		
	<p>Supply & Installation of lamp fittings</p> <p>Supply & Installation of the following lighting fixtures with all accessories as per the specifications and as annexed scheduled of lighting fixtures for all areas. lamp fitting and accessories should be reputed makes as given in the specification.</p>				
5.4.4	2'-0" x 2'-0' LED 40 watt ceiling recessed mounted panel light fitting. - Square Type.	Nos	1.00		

PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA

L E V E L 7 (6TH FLOOR) - ADG (PLANING) OFFICE

No	Description	Unit	Qty	Rate	Amount (Rs)
	ELV WORK				
	Supply ,wiring , Installation & terminating of data, TV, Voice, Speaker & Camera system outlet in PVC conduit as appropriate, Including Back Boxes, face Plates, Keystones and all Other necessary accessories and consumables. Rates shall include chipping of walls/concreats, concreting, back filling & compleate works & etc...				
5.4.5	Data Points	Nos	6.00		
5.4.6	Voice Outlet	Nos	2.00		
5.4.7	Supply, installation, testing & commissioning of wall mounted, inverter type split type 18000 BTU air conditioning unit complete with inter connecting pipes and outer unit, pre filters and all necessary accessories.	Nos	1.00		
5.4.8	Re arrangement of existing ceiling light & AC diffusers as directed by the engineer	P.S	1.00		
5.4.9	Re arrangement of light point wiring with switches as directed by the engineer.	P.S	1.00		
5.4.10	Supply & Installation of 20A MCB to relevant sub distribution board at Level 7 B147(cost for other materials such as glands, nuts, flexible conduites etc. and the termination charge should be included)	Nos	7.00		
	TOTAL FOR ELETRICAL WORK CARRIED TO SUMMARY				

Section - 9

Standard Bid Forms

- * Bid Security
- * Affidavit for the Current Commitments
- * Bank Letter Granting the Revolving Line of Credit

FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]

..... [insert issuing agency's name, and address of issuing branch or office]

Beneficiary: Director General, Road Development Authority, "Maganeguma Mahamedura", 216, Denzil Kobbekaduwa Mawatha, Battaramulla.

Date:[insert (by issuing agency) date]

BID GUARANTEE No.:[insert (by issuing agency) number]

We have been informed thatinsert (by issuing agency) name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated [insert (by issuing agency) date] (herein after called "the Bid") for the execution of **'PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA'** under Contract No: **RDA/RM&M/HQB/2024/03**

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- i. has withdrawn its Bid during the period of bid validity specified; or
- ii. does not accept the correction of errors in accordance with the Instruction to Bidders (hereinafter "the ITB") of the IFB or
- iii. having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
 - (i) fails or refuses to execute the Contract Form, if required, or
 - (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire:

- (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or
- (b) if the Bidder is not successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to(insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

Signature and the Seal of the Guarantor:

Designation

Name of the Organization

Date:

Witness:

Name NIC No Signature

Name NIC No Signature

Note: Any bid security which has deviated from this bid Security format shall be considered as non-responsive

FORM FOR AFFIDAVIT FOR THE CURRENT COMMITMENTS

Chairman,
Road Development Authority Procurement Committee.

In accordance with the Clause 4.4 of the Instructions to Bidders, I (We) declare that the outstanding Contract Commitments of (*Name of the Bidder (s)*) are as follows. I (We) further declare that all the outstanding contract commitments are listed below.

Specialty	Name of the Contract	Name of the Client	Initial Contract Amount (Rs.)	Outstanding Work (Rs.)
Highways*				
Bridges*				
Buildings*				
Irrigation*				
#				
Total				

.....
Signature of the Bidder

The foregoing Affidavit having been duly read over and explained by me to the Affirmant and he having understood the contents of same, signed before me at [Place], on this 2024 [date]

.....
Justice of The Peace

* Add additional rows to include all the current projects if needed

Add additional speciality to include all the current projects

Note –The bidders who do not provide all contract commitment shall be treated as non responsive according to the clause 3.3 of ITB

FORM FROM THE BANK FOR GRANTING THE REVOLVING LINE OF CREDIT

[In Letterhead of the bank]

FROM :

TO : Director General
Road Development Authority (RDA)
1st Floor, "Maganeguma Mahamedura",
216, Denzil Kobbekaduwa Mawatha,
Battaramulla, Sri Lanka

SUB: Letter from the bank for providing a line of credit in favour of¹ in case of award to them of works for the Contract of **'PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA'** UNDER Contract No: **RDA/RM&M/HQB/2024/03**

Dear Sir,

We² bankers of³ hereby agree to grant revolving line of credit for an amount of Sri Lanka Rupees for the purpose of the execution of the Civil Work Contracts under the Contract of **'PREPARATION OF OFFICE SPACES FOR ADG (HR), ADG (ES), ADG (PLANNING) & AD (ADMIN) AT "MAGANEGUMA MAHAMEDURA", BATTARAMULLA'** under Contract No: **RDA/RM&M/HQB/2024/03** This revolving line of credit will be maintained until the works are taken over by the RDA.

Signature and the Seal of the Bank:

Name.....
Designation
Name of the Organization
Date:

Witness:

Name NIC No Signature
Name NIC No Signature

¹ Name of Beneficiary / Bidder
² Name of Bank
³ Name of Beneficiary / Bidder

Note - Does not provide it strictly according to given Form shall be treated as non responsive Revolving Line of Credit

Section - 8

Drawings

FOR REFERENCE ONLY

Check List for Bidders

	ITB clause	Yes	Reference
Form of Bid			
Completed?	18		
Signed?	18		
No of addendum issued <u>(taken to form of Bid)</u>			
Bid security			
Addressed to the Employer?	16		
Format as required?	16		
Issuing agency as specified?	16		
Amount as required?	16		
Validity 28 days beyond the validity of bid?	16		
Qualification information			
Copy of ICTAD Registration? (Registration No, Grade, Specialty, Expiry Date)	4		
Copy of VAT registration or a letter form Inland Revenue that the Bidder is not VAT registered?	4		
Authentication of for signature (Power of Attorney)?	4		
Certified Copy of Audited Financial Statements for the last five years? (Construction turn over for last five years; Current assets and current liabilities for last year)	4		
A letter from a <u>Bank</u> on the provision of credit facilities?	4		
The Affidavit For The Current Contractual Commitments?	4		
Construction Programme and Cash Flow Chart?	4		
Similar work completed in last 10 years	4		
Major items of construction equipment proposed	4		
Qualification and Experience of key staff	4		
Addendum			
Content of addendum (if any) taken in to account?	10		
Bid package			
All the documents given in ITB clause 12 enclosed in the original and copy?	12		
ITB clause 19 followed before sealing the bid package?	19		