



INVITATION FOR BIDS

INVITATION FOR BIDS TO TRANSPORT THE STAFF OF THE ROAD DEVELOPMENT AUTHORITY

1. The **Chairman of the Road Development Authority Procurement Committee** on behalf of the RDA, invites sealed bids from suppliers of buses manufactured on or after 2017 to provide transport facilities to the staff of “Maganeguma Mahamedura” and “sethsiripaya complex” in the mornings and evenings for the period of one year (2024-2025) on the following route.
 - **Matara - Godagama -Kokmaduwa- Imaduwa – Kottawa - Battaramulla**
2. The executing agency will be the Road Development Authority.
3. Bidding will be conducted through the national competitive bidding procedure.
4. The bid shall be valid up to 91 calendar days from the date of closing of the Bid.
5. Bids must be accompanied by a **Bid security (Valid up to 10.07.2024) for the amount of Rs. 180,000.00**. Any Bid not accompanied by a valid Bid Security will be rejected.
6. All pages of the bidding Document shall be initiated by the bidder and required to place his official seal.
7. Bidding documents may be inspected free of charge at the office of **Procurement Management Division, Road Development Authority, 4th floor, “Maganeguma Mahamedura”, No. 216, Denzil Kobbekaduwa Mw, Koswatta, Battaramulla** during the office hours.
8. A complete set of bidding documents shall be purchased by interested bidders on submission of a written application to the **Director, Procurement Division, Road Development Authority, 4th floor, “Maganeguma Mahamedura”, No. 216, Denzil Kobbekaduwa Mw, Koswatta, Battaramulla from 20.02.2024 until 12.03.2024 during office hours on 9:00 a.m. to 3.00 p.m.** upon payment of a non-refundable Tender fee of **Rupees. 4,820.00 (Inclusive of VAT)** by depositing to the Bank of Ceylon – Corporate Branch Account Number 0000001943 in favor of the Director General, Road Development Authority for the contract. The original payment slip should be produced when purchasing the Bid Documents. As per the Public Contract act.no.3 of 1987, the agent and successful winners of the tender shall be registered in the Department of Registrar of Companies. **The bid received will be closed at 2.00 p.m. on 13.03.2024**
9. The **Pre-bid meeting will be held at 10.00 a.m. on 07/03/2024** at the office of the Procurement division, Road Development Authority, 4th floor, “Maganeguma Mahamedura”, No. 216, Denzil Kobbekaduwa Mw, Koswatta, Battaramulla.
10. Sealed Bids may be dispatched either by registered post or hand-delivered in duplicate to the Chairman, RDA Procurement Committee, Road Development Authority, 1st floor, “Maganeguma Mahamedura”, No. 216, Denzil Kobbekaduwa Mw, Koswatta, Battaramulla., to receive before the closing time. Please indicate **“CALLING FOR TENDER FOR THE TRANSPORTATION OF RDA STAFF TO MATARA”** on top left-hand corner of the envelope
11. Bids will be opened immediately after the closing at the office of the **Director, Procurement’s office, Road Development Authority, 4th floor, “Maganeguma Mahamedura”, No. 216, Denzil Kobbekaduwa Mw, Koswatta, Battaramulla**. Bidders or their authorized representatives are requested to be present at the opening of bids.
12. For further details, please contact the **DDG (Procurement Management Division)**, RDA on **Tel No. 011-2884790 during office hours**

**Chairman,
RDA Procurement Committee,
Road Development Authority,**